



# User manual



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# Symbol list

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## Market



Power GO



Biomass



Geothermal



Hydro



Any of the renewables above



Wind



Solar



Nuclear

## General symbols



Orders



Trade log



Companies



End-of-day prices



Pending



My orders



My trades



My company



Edit



Paused



Company orders



Company trades



Blocked company



Filter

## Avatar



“Mine” – order owner is you



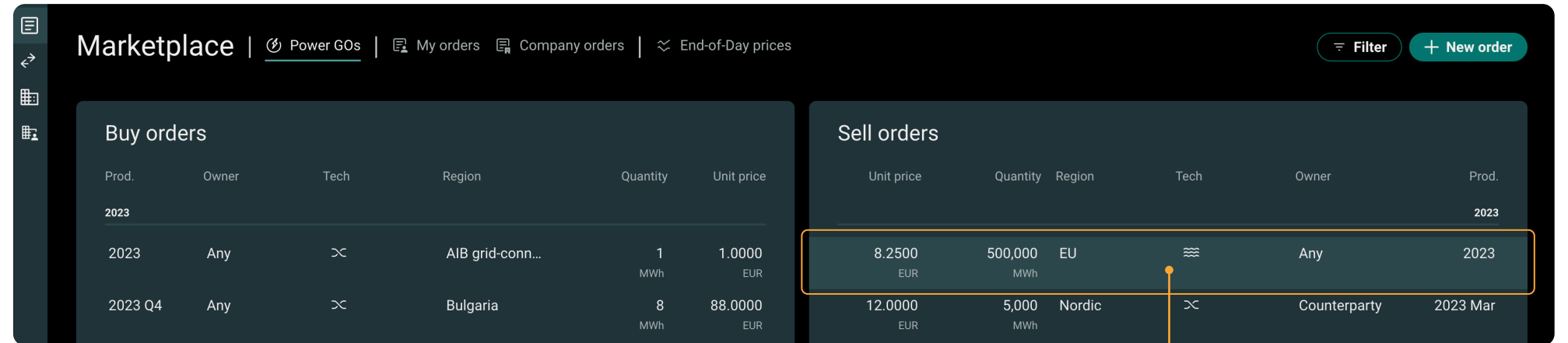
“Coworker” – order owner is someone in your company

# Order view

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## Market orders



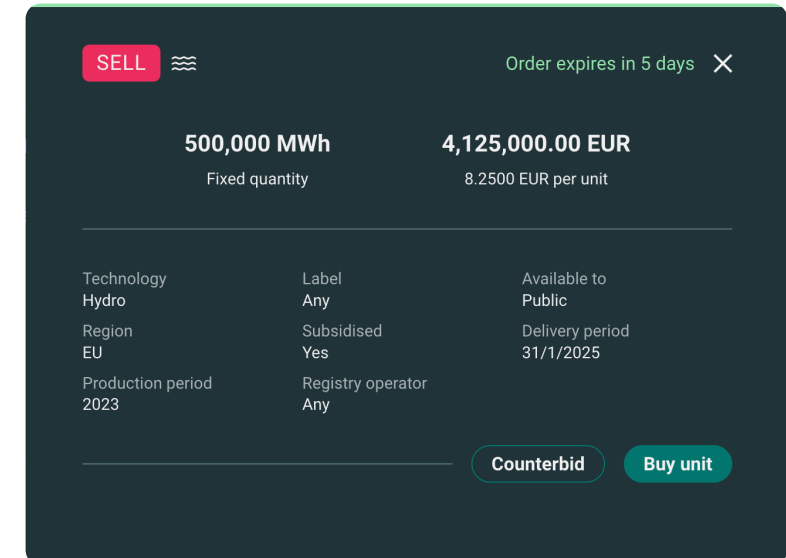
Marketplace   Power GOs   My orders   Company orders   End-of-Day prices							Filter	New order			
Buy orders				Sell orders							
Prod.	Owner	Tech	Region	Quantity	Unit price	Unit price	Quantity	Region	Tech	Owner	Prod.
2023											
2023	Any	><	AIB grid-conn...	1 MWh	1.0000 EUR	8.2500 EUR	500,000 MWh	EU	⋮	Any	2023
2023 Q4	Any	><	Bulgaria	8 MWh	88.0000 EUR	12.0000 EUR	5,000 MWh	Nordic	><	Counterparty	2023 Mar

Please see above an overview of all the active orders in the service.

From here, you can view all the prices which have been added to Montel Marketplace, whether they are buy orders, sell orders, or an order which has received a counteroffer or counterbid in the service.

### Order details card

To get more information on an order, click on the order you are interested in, and it opens an order details card which displays more information (please see example to the right).



**SELL** ⋮ Order expires in 5 days ✕

**500,000 MWh**  
Fixed quantity

**4,125,000.00 EUR**  
8.2500 EUR per unit

Technology Hydro	Label Any	Available to Public
Region EU	Subsidised Yes	Delivery period 31/1/2025
Production period 2023	Registry operator Any	

Counterbid Buy unit




# Order view

## Market orders

Sell orders						
Unit price	Quantity	Region	Tech	Owner	Prod.	
						2023
8.2500 EUR	500,000 MWh	EU	⋮	Any	2023	
5.2500 EUR	340 MWh	Albania	🍃	Counterparty	2023 Apr	
12.0000 EUR	5,000 MWh	Nordic	⌂	Counterparty	2023 Mar	
7.5000 EUR	20,000 MWh	Nordic	🍃	👤 Mine	2023 Mar	

 **Mine** – these orders have been placed on Marketplace by you.

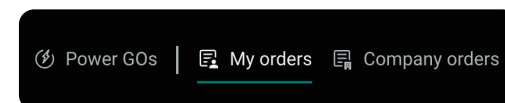
 **Coworker** – these orders have been placed on Marketplace by your company.

**Any** – these prices are open for everyone on Marketplace to trade.

**Counterparty** – these orders have been placed by your counterparties and are available for your company to trade.

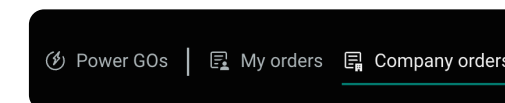
**Greyed out orders** – these orders have been placed by a company which is not on your list of counterparties. You will need to connect with them to be able to trade.

## My orders



To view all your active buy or sell orders click on “My orders”.

## Company orders



To view all active buy or sell orders from your company click on “Company orders”.

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# Buy or sell order

## Buy or sell an active order

SELL
Order expires in 02:47:18
✕

**340 MWh**      **1,785.00 EUR**

Fixed quantity      5.2500 EUR per unit

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Technology Biomass	Label Any	Available to Public
Region Albania	Subsidised No	Delivery period 31/1/2024
Production period 2023 Apr	Registry operator Any	

Counterbid
Buy unit

BUY
Order expires in 02:46:17
✕

**8 MWh**      **704.00 EUR**

Fixed quantity      88.0000 EUR per unit

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Technology Any	Label REGOS	Available to Public
Region Bulgaria	Subsidised No	Delivery period 31/1/2024
Production period 2023 Q4	Registry operator Cesar- without EECS	

Counteroffer
Sell unit

Open an order details card by clicking on an order you are interested in.

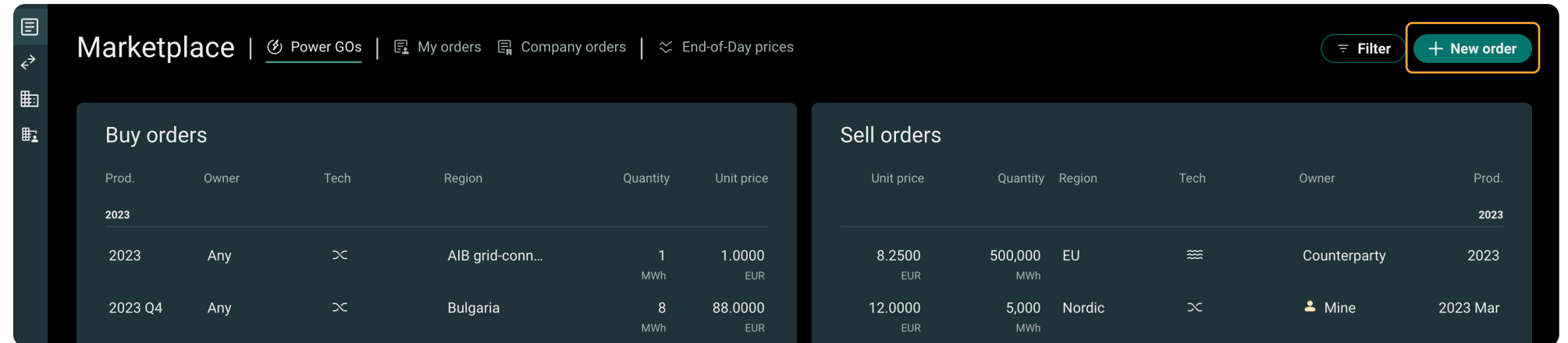
- Click "Buy unit" or "Sell unit"
- A confirmation box will appear
- Click "Buy unit" or "Sell unit"
- An order confirmation will be sent to the trader and trade manager
- E-signing agreement will be sent to both parties for signing

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# Register new order

## Register new order



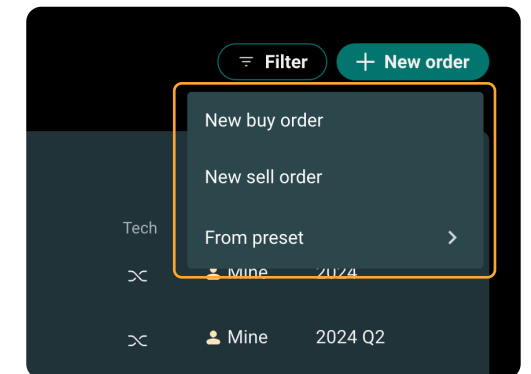
Marketplace | Power GOs | My orders | Company orders | End-of-Day prices

Filter + New order

Buy orders						Sell orders					
Prod.	Owner	Tech	Region	Quantity	Unit price	Unit price	Quantity	Region	Tech	Owner	Prod.
2023						2023					
2023	Any	∞	AIB grid-conn...	1 MWh	1.0000 EUR	8.2500 EUR	500,000 MWh	EU	⊞	Counterparty	2023
2023 Q4	Any	∞	Bulgaria	8 MWh	88.0000 EUR	12.0000 EUR	5,000 MWh	Nordic	∞	Mine	2023 Mar

The “+ New order” button is available in the top right corner of the dashboard. Click “+ New order” and you will then enter a 4-step order form.

Choose if you want to “Buy” or “Sell” an order



Filter + New order

- New buy order
- New sell order
- From preset >

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# Register new order

## Step 1 – Product

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Choose multiple technologies

Choose "Region".  
To view the regions, please click the drop down menu and select your country

Indicates if the power plant has any financial support from public funds

New Buy order
✕

●  
Product

○  
Delivery

○  
Price

○  
Overview

Technology \* ?

BIOMASS GEO HYDRO SOLAR WIND ANY NUCLEAR

⊞

Region \*

Select region

Label \*

Any

Production period \*

Year Quarter Month

Select up to four periods

Subsidised \*

Any
Yes
No

Max plant age (years)

Select max age

\* Field is required

Next >

Click to choose label

Choose "production period" and select multiple years, quarters, or months in the dropdown menu

Add max plant age as a buyer, or commissioning date as a seller

# Register new order

## Step 2 – Delivery

### Choose delivery period

- **Standard** – Standard delivery is January 31st the year after production
- **Spot** - Delivery after signature
- **Date** - Select your desired delivery date

### Add minimum validity on an offer

**New Buy order** ✕

✔ Product   
 ○ Delivery   
 ○ Price   
 ○ Overview

Delivery period \* ?

Standard  
 Spot  
 Date

Registry operator \*

Any ▼

Minimum validity (weeks) \*

4 ▼

Comment

Anything special to clarify?

0/250

\* Field is required

< Back  
 Next >

Choose the registry where you will transfer or cancel the GO

Add a comment to specify any additional requirements

## Content

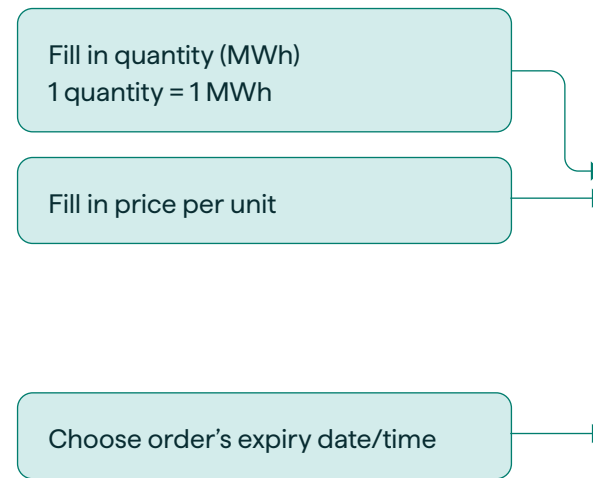
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# Register new order

## Step 3 – Price

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New Buy order
✕

✓ Product
✓ Delivery
● Price
○ Overview

Quantity (MWh) *	Price per unit *	Currency
<input type="text" value="0"/>	<input type="text" value="0.0000"/>	EUR ▾

Total price:

## 0.00 EUR

Order expires in \*

1 hour
17:00 CET
Specify
dd/mm/yyyy - hh:mm
📅

Make order available to

Public
All CP
Selected
Select counterparties ▾

\* Field is required

← Back
Next →

Select currency

- EUR
- SEK
- CHF
- GBP

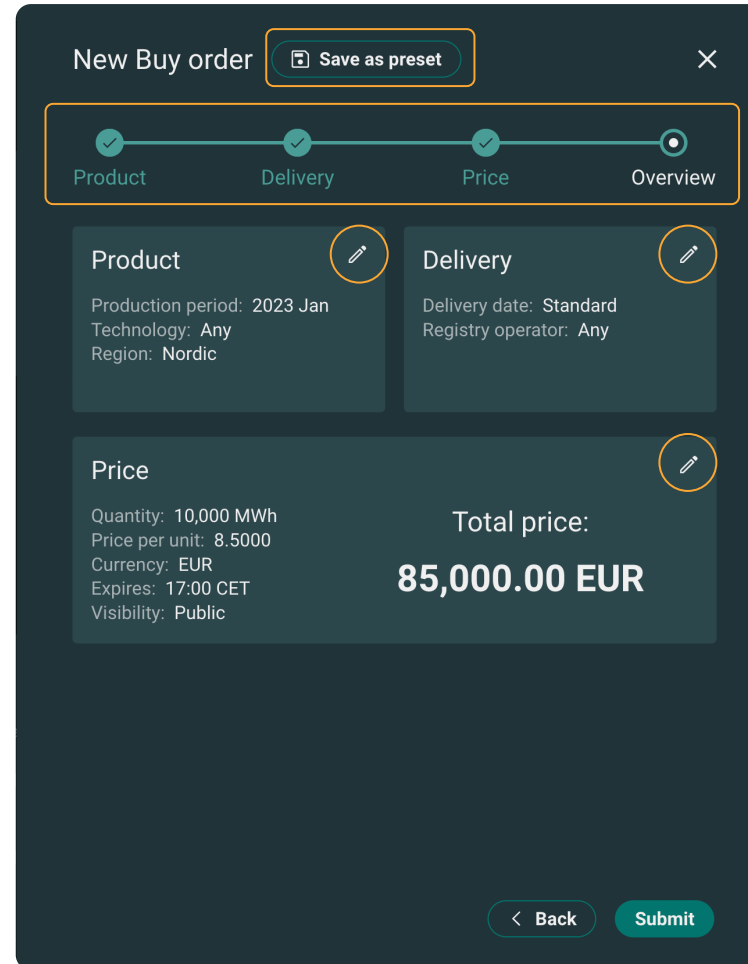
Make order available to

- **Public** – everyone on Marketplace can buy/sell your order
- **Counterparties** – your order is available to only the companies in your counterparty list
- **Selected counterparties** – select your preferred counterparties to manage risk

# Register new order

## Step 4 – Overview

The final overview presents the requirements for your order and enables you to either submit or make edits to your order. This also allows you to save your order as a preset, so that you can easily place the same order again in future.



To save the order as a template, click “Save as preset”

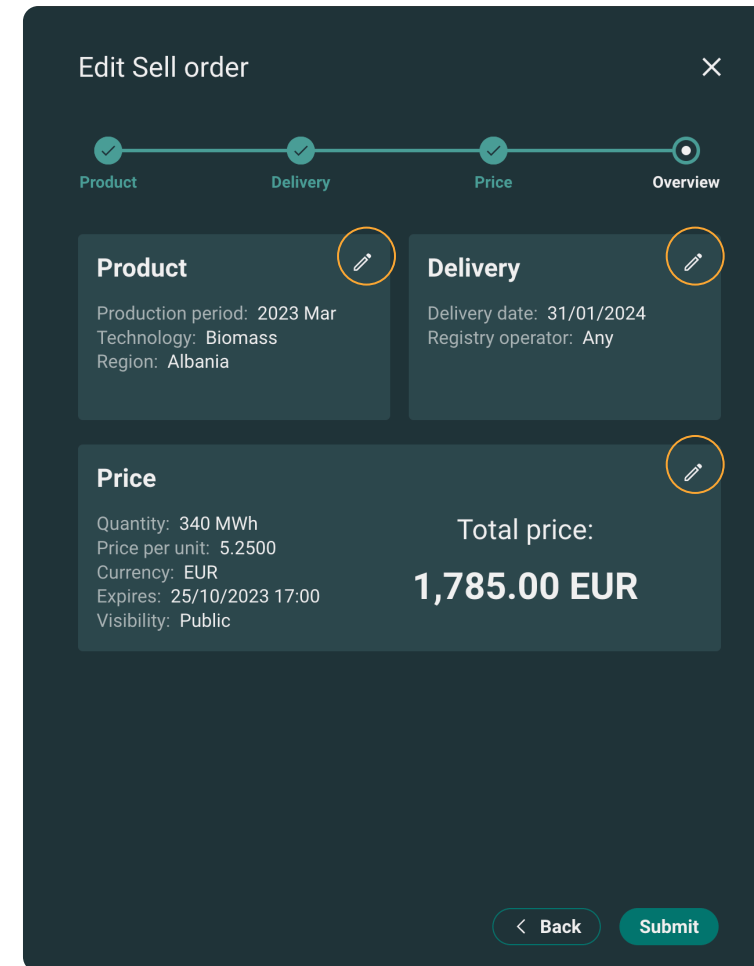
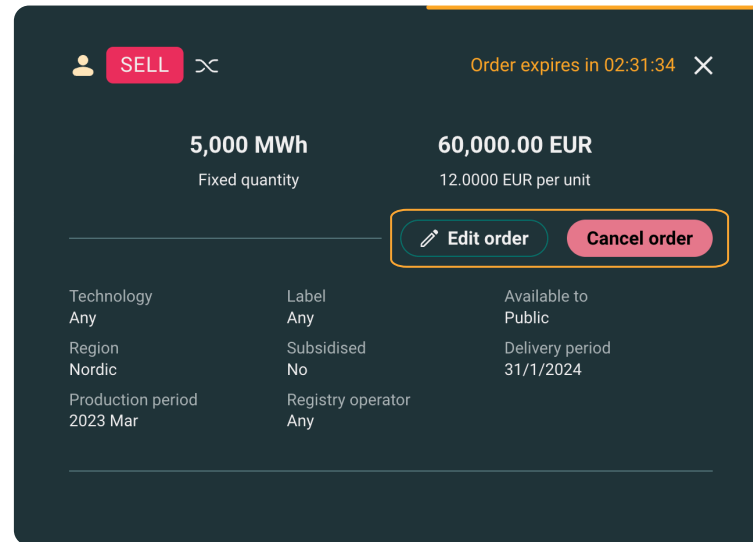
Click on any of the pencil symbols to edit your requirements in that section.

### Content

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# Edit or cancel an order

## How to edit or cancel an order



Click on any of the pencil symbols to edit your requirements in that section.

Click "Submit" to save the changes.

### Edit order

Open an order details card by clicking on the order you want to edit. Clicking on "Edit order" opens up the order summary card, and you will be able to change order details.

### Cancel order

Click "Cancel" to cancel the order. This will remove the order from the order list. The cancelled order will be listed under "My orders" and "Expired/cancelled orders".

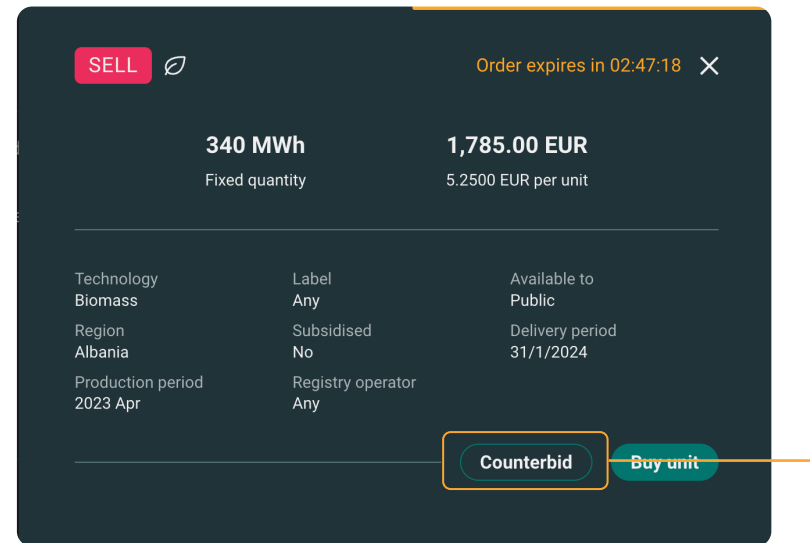
## Content

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# Counterbid/offer

## How to counterbid or counteroffer an order



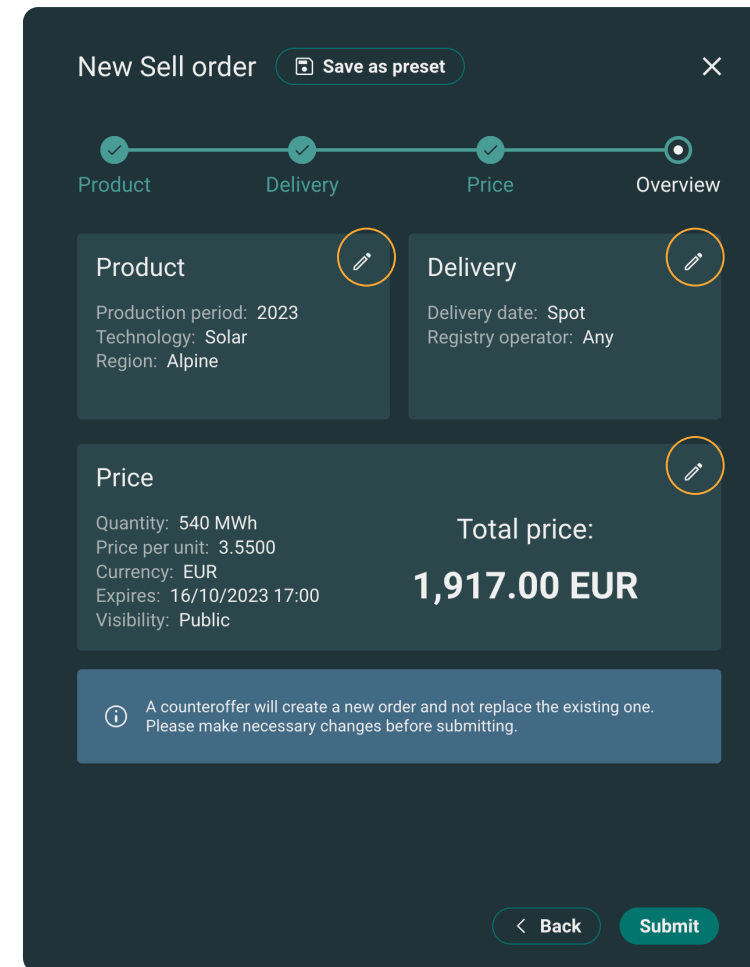
**SELL** Order expires in 02:47:18

**340 MWh** Fixed quantity **1,785.00 EUR** 5.2500 EUR per unit

Technology Biomass	Label Any	Available to Public
Region Albania	Subsidised No	Delivery period 31/1/2024
Production period 2023 Apr	Registry operator Any	

**Counterbid** Buy unit

This button is a shortcut to counterbid or counteroffer an order. Clicking on the button opens up an order summary card, and you will be able to change order details before submitting the new order.



**New Sell order** Save as preset

Product Delivery Price Overview

**Product**  
Production period: 2023  
Technology: Solar  
Region: Alpine

**Delivery**  
Delivery date: Spot  
Registry operator: Any

**Price**  
Quantity: 540 MWh  
Price per unit: 3.5500  
Currency: EUR  
Expires: 16/10/2023 17:00  
Visibility: Public

**Total price: 1,917.00 EUR**

A counteroffer will create a new order and not replace the existing one. Please make necessary changes before submitting.

Back Submit

### NOTE

The counter bid/offer will not replace or overwrite an existing order, it is simply a shortcut to react on the selected order.

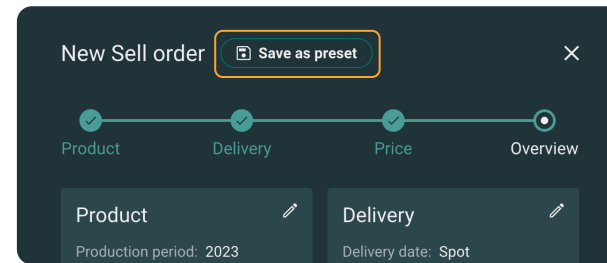
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# Presets

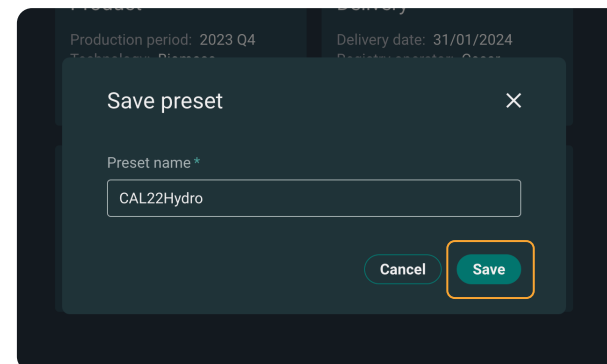
## Save orders as presets to use for future orders

### Save a preset



The screenshot shows the 'New Sell order' form with a progress bar at the top indicating four steps: Product, Delivery, Price, and Overview. The 'Save as preset' button is highlighted with an orange box. Below the progress bar, the 'Product' and 'Delivery' sections are visible, with 'Production period: 2023' and 'Delivery date: Spot' respectively.

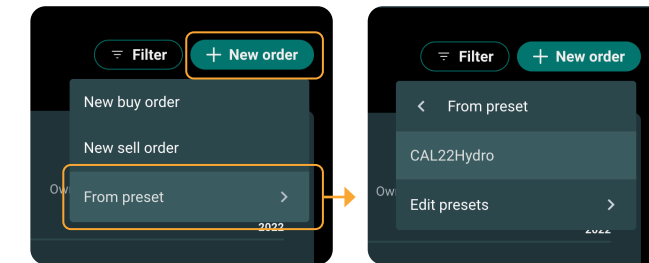
1. After completed the 4 step "New order" form, click "Save as preset". This can be done before or after submitting an order.



The screenshot shows the 'Save preset' dialog box. It has a text input field for 'Preset name \*' containing 'CAL22Hydro'. At the bottom, there are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by an orange box.

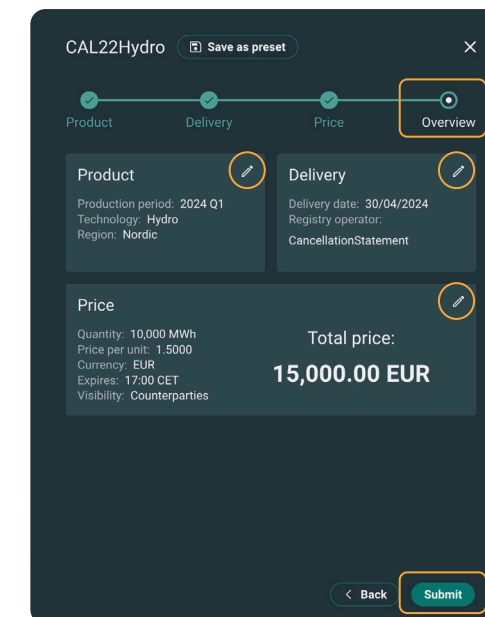
2. Choose a name for your preset, then click save.

### Create new order from a preset



The first screenshot shows the 'New order' menu with the 'New order' button highlighted. The second screenshot shows the 'From preset' selection screen with 'CAL22Hydro' selected and highlighted by an orange box.

1. Click "New order" and choose "From preset": A list of your pre-saved templates will then appear. Click on the preset to go directly to the overview stage of the order.



The screenshot shows the 'CAL22Hydro' overview screen. It has a progress bar at the top with 'Overview' selected. Below, there are sections for 'Product', 'Delivery', and 'Price'. The 'Price' section shows 'Quantity: 10,000 MWh', 'Price per unit: 1.5000', 'Currency: EUR', 'Expires: 17:00 CET', and 'Visibility: Counterparties'. The 'Total price' is displayed as '15,000.00 EUR'. At the bottom, there are 'Back' and 'Submit' buttons, with the 'Submit' button highlighted by an orange box.

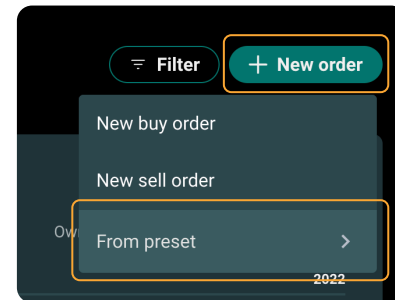
2. You can then either submit the order or navigate through the different steps by clicking on the pencil buttons to edit as you wish.

## Content

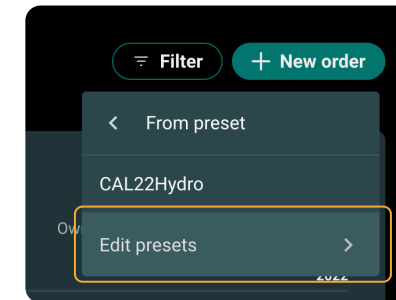
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# Presets

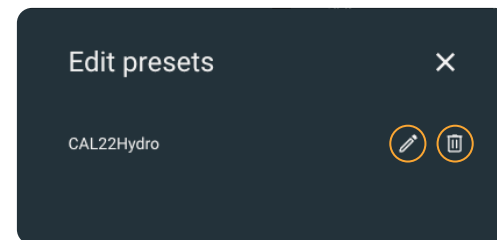
## Edit and delete presets



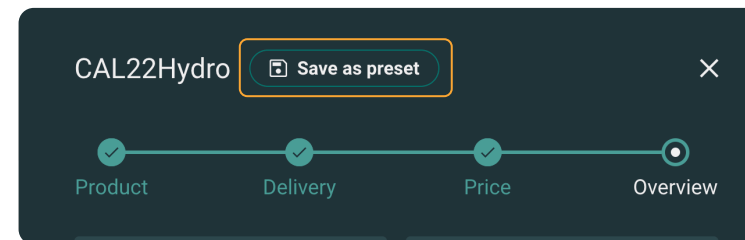
1. Click "+ New order" and then click "From preset".



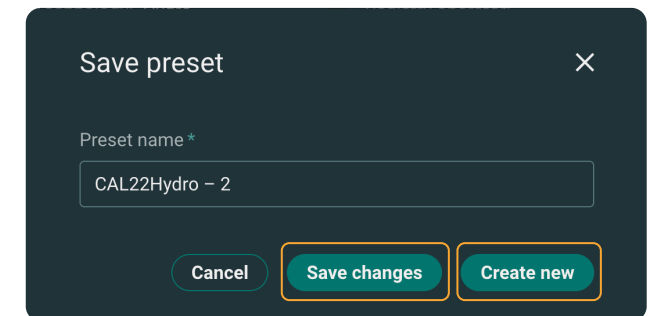
2. Click "Edit presets" and a pop-up window will appear with all your saved presets.



3. **Edit** the preset by clicking on the pen icon. **Delete** the preset by clicking on the trash can icon.



4. When you are done with making changes, click on "Save as preset".



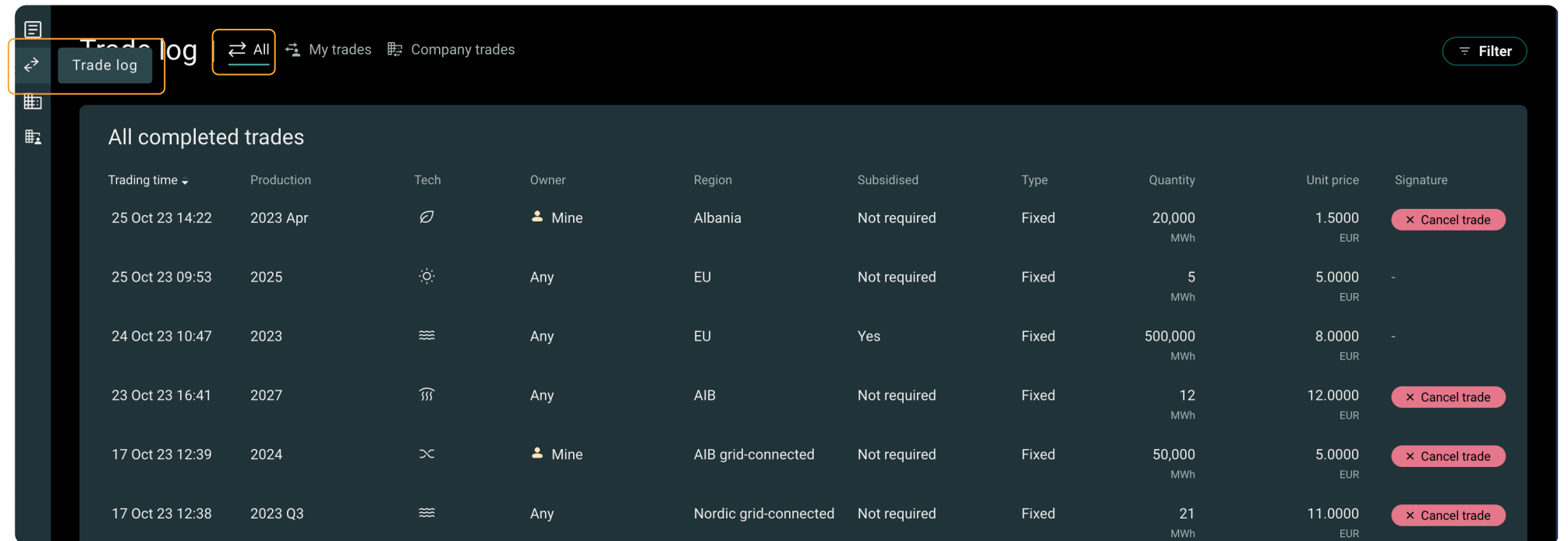
5. You can either save the changes or create a new preset with the changes.

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# Trade log

## All completed trades



Trading time	Production	Tech	Owner	Region	Subsidised	Type	Quantity	Unit price	Signature
25 Oct 23 14:22	2023 Apr	☐	👤 Mine	Albania	Not required	Fixed	20,000 MWh	1.5000 EUR	✕ Cancel trade
25 Oct 23 09:53	2025	☀️	Any	EU	Not required	Fixed	5 MWh	5.0000 EUR	-
24 Oct 23 10:47	2023	⋈	Any	EU	Yes	Fixed	500,000 MWh	8.0000 EUR	-
23 Oct 23 16:41	2027	⋈	Any	AIB	Not required	Fixed	12 MWh	12.0000 EUR	✕ Cancel trade
17 Oct 23 12:39	2024	⋈	👤 Mine	AIB grid-connected	Not required	Fixed	50,000 MWh	5.0000 EUR	✕ Cancel trade
17 Oct 23 12:38	2023 Q3	⋈	Any	Nordic grid-connected	Not required	Fixed	21 MWh	11.0000 EUR	✕ Cancel trade

Click "Trade log" to view all trades completed on Marketplace.

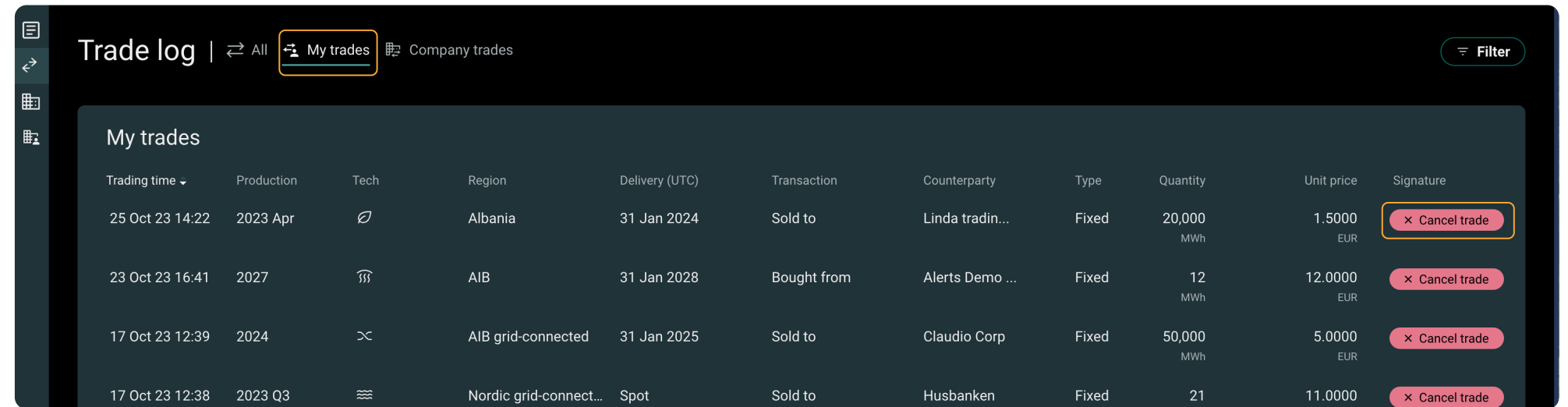
This will take you to the overview of all completed market trades completed on Marketplace.

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# Trade log

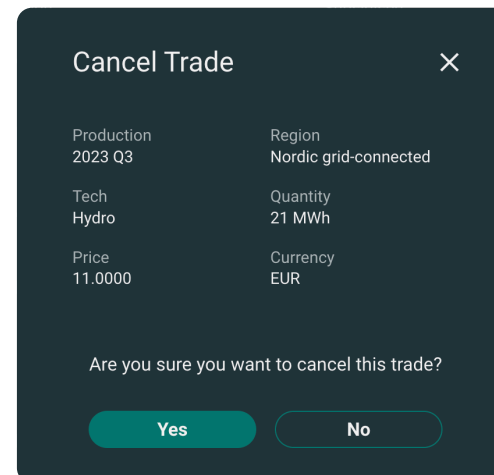
## Your trades



Trade log | All My trades Company trades Filter

Trading time	Production	Tech	Region	Delivery (UTC)	Transaction	Counterparty	Type	Quantity	Unit price	Signature
25 Oct 23 14:22	2023 Apr	☐	Albania	31 Jan 2024	Sold to	Linda tradin...	Fixed	20,000 MWh	1.5000 EUR	<span>Cancel trade</span>
23 Oct 23 16:41	2027	☐	AIB	31 Jan 2028	Bought from	Alerts Demo ...	Fixed	12 MWh	12.0000 EUR	<span>Cancel trade</span>
17 Oct 23 12:39	2024	☐	AIB grid-connected	31 Jan 2025	Sold to	Claudio Corp	Fixed	50,000 MWh	5.0000 EUR	<span>Cancel trade</span>
17 Oct 23 12:38	2023 Q3	☐	Nordic grid-connect...	Spot	Sold to	Husbanken	Fixed	21	11.0000	<span>Cancel trade</span>

Click "My trades" to find an overview of all trades agreed by you, with a status of your e-signing agreement.



**Cancel Trade** ✕

Production 2023 Q3	Region Nordic grid-connected
Tech Hydro	Quantity 21 MWh
Price 11.0000	Currency EUR

Are you sure you want to cancel this trade?

Yes No

Here you can cancel your trade:

1. Click "Cancel trade" and a pop-up window will appear.

2. Click "Yes" to ancel the trade.

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# Trade log

## Company trades

Trade log | All My trades **Company trades** Filter

Trading time	Production	Tech	Region	Delivery (UTC)	Transaction	Counterparty	Type	Quantity	Unit price	Trader	Signature
25 Oct 23 14...	2023 Apr	☐	Albania	31 Jan 2024	Sold to	Linda tradin...	Fixed	20,000 MWh	1.5000 EUR	Linda Bjercke	Cancel trade
23 Oct 23 16...	2027	☐	AIB	31 Jan 2028	Bought from	Alerts Demo ...	Fixed	12 MWh	12.0000 EUR	Linda Bjercke	Cancel trade
17 Oct 23 12...	2024	☐	AIB grid-connect...	31 Jan 2025	Sold to	Claudio Corp	Fixed	50,000 MWh	5.0000 EUR	Linda Bjercke	Cancel trade
17 Oct 23 12...	2023 Q3	☐	Nordic grid-conn...	Spot	Sold to	Husbanken	Fixed	21	11.0000	Linda Bjercke	Cancel trade

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Click "Company trades" to find an overview of all trades agreed by your company, and which of the company's users was responsible for them.

### Cancel Trade

Production 2023 Q3  
 Region Nordic grid-connected  
 Tech Hydro  
 Quantity 21 MWh  
 Price 11.0000  
 Currency EUR

Are you sure you want to cancel this trade?

Yes

No

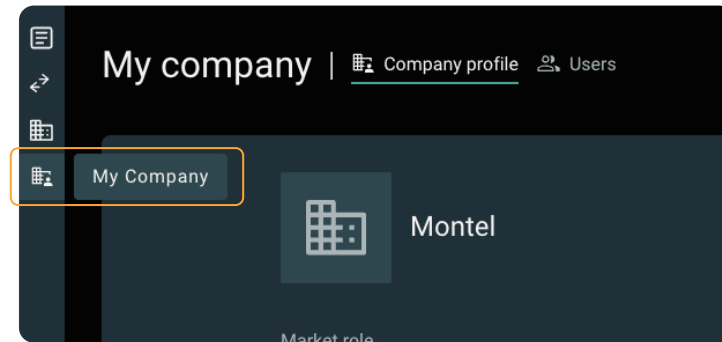
As a trade manager you can cancel your company's trade.

1. Click "Cancel trade" and a pop-up window will appear.

2. Click "Yes" to cancel the trade.

# Company profile

## View company profile

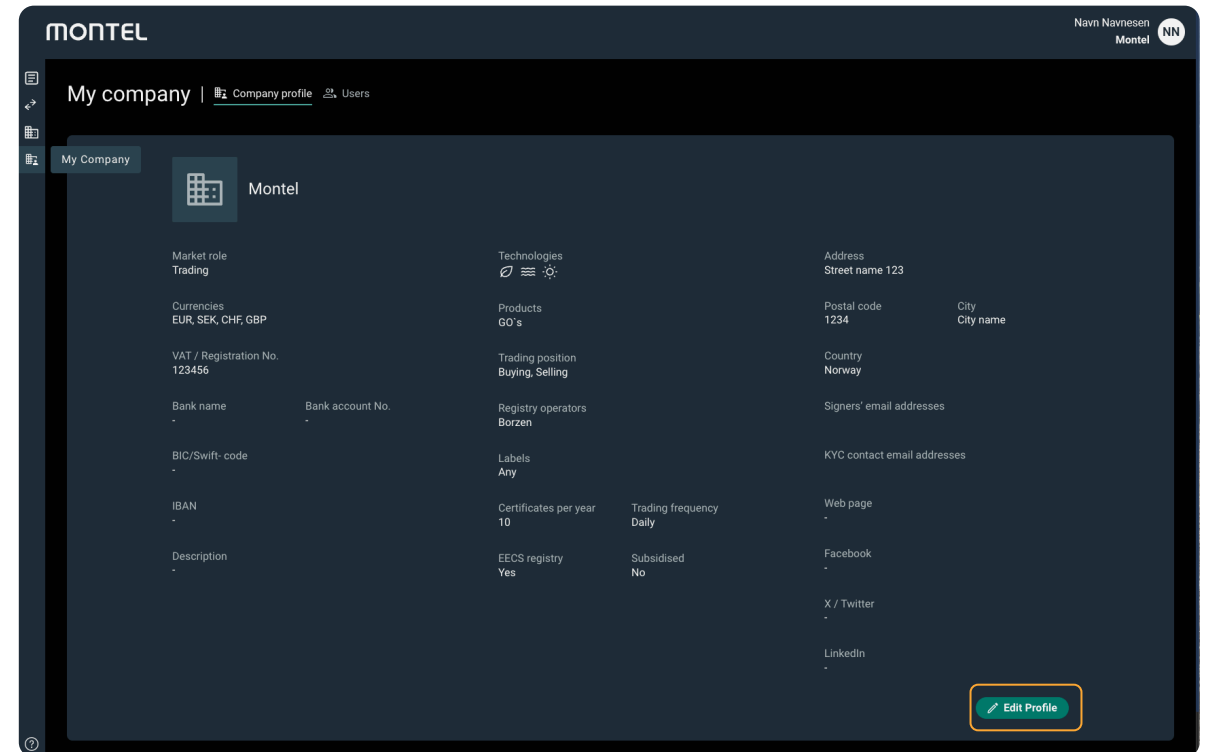


Click "My company" to view company profile.

### Public information on your company profile

To create a more transparent platform, other members of Montel Marketplace will be able to view some of the information from your company profile. We do this so that you can attract more attention from a wider range of Marketplace users and build your network of trading parties more easily.

However, all sensitive information will always remain private.



To update or change any information in your company profile, click on "Edit profile".

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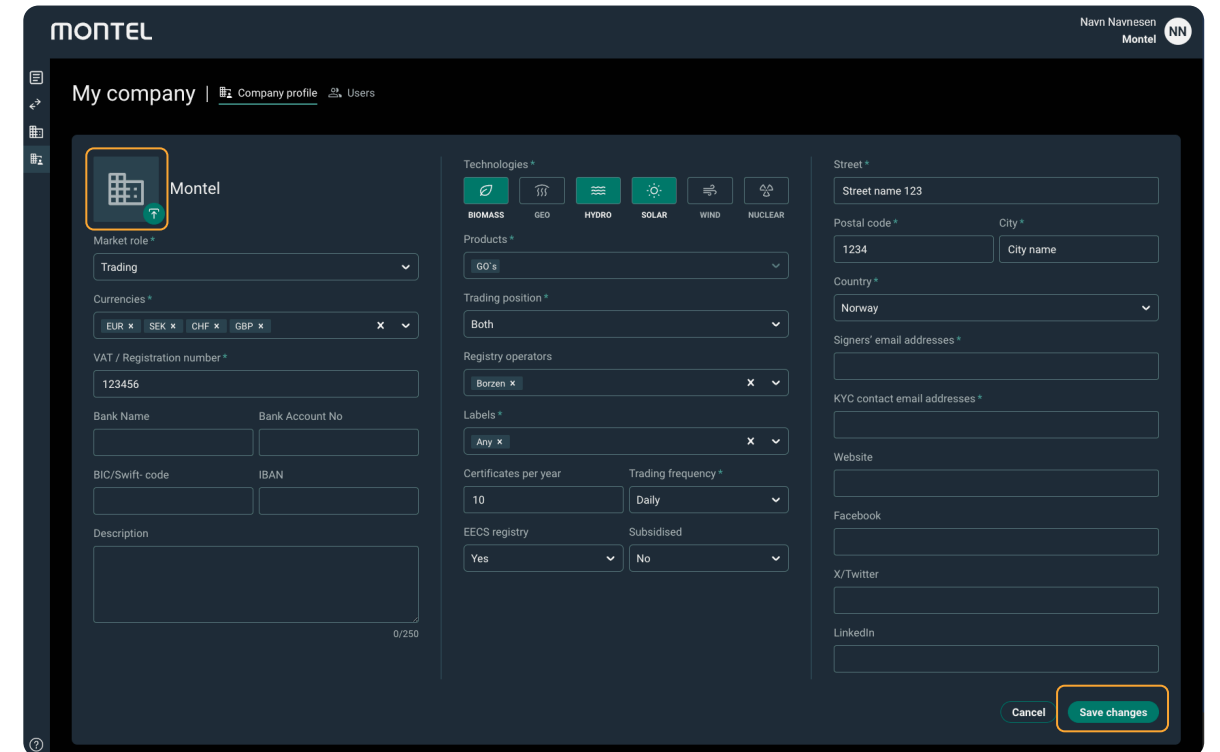
# Company profile

## Edit company profile

Add your company logo to be more visible.  
Click on the upload icon to select logo.

The list below explains which information on your company profile will be publicly visible

- Company name
- Region
- Currencies
- VAT/registration no.
- Market role
- Description
- Technology
- Products
- Trading frequency
- Labels
- Number of certificates per year
- Registry operator
- EECS registry
- Subsidised
- Social media channels



To update or change any information in your company profile. Always remember to "Save Changes" when any information in your company profile is updated.

### Content

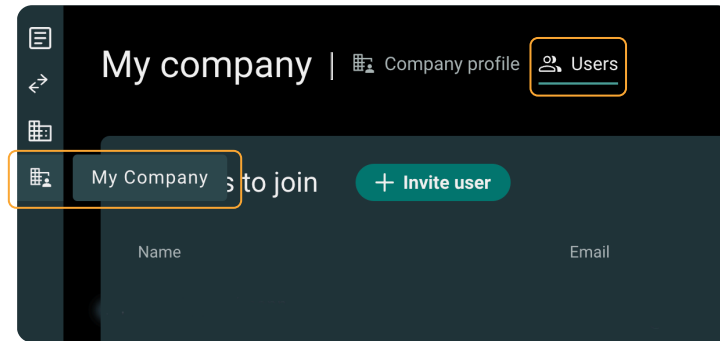
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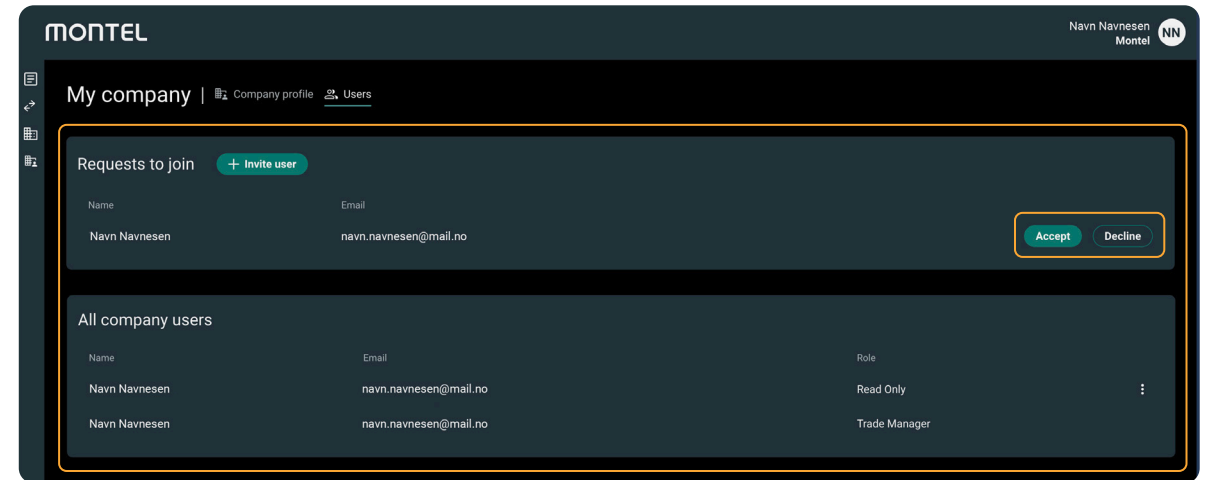
# Manage company users

## Manage users and user requests

Each company can manage users and user requests under “My company”.



1. Click “My company”
2. Click “Users”
3. The user overview will show



User overview displays all company users, as well as users who has requested to join your company in Montel Marketplace. You can choose whether to “Accept” or “Decline” these users.

Click “Accept” and a popup window appears where you assign the users role in the company (see roles and permissions on the next page).

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# Manage company users

## Role and permissions

By accepting a request you will have to assign the users a role in the company. This will decide their permissions on Montel Marketplace.

See below for user roles:

### Trade manager

Trade, receive trade confirmation on behalf of other traders, change company information, manage users, connect with counterparties, manage requests and cancel trades.

### Trader

Trade, receive trade confirmations on their own trades, connect with counterparties and manage requests.

### Back office

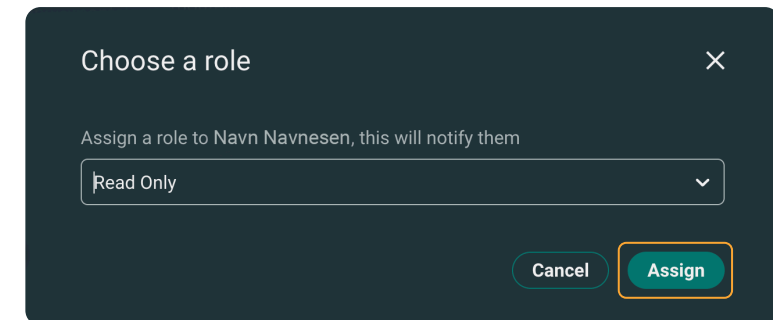
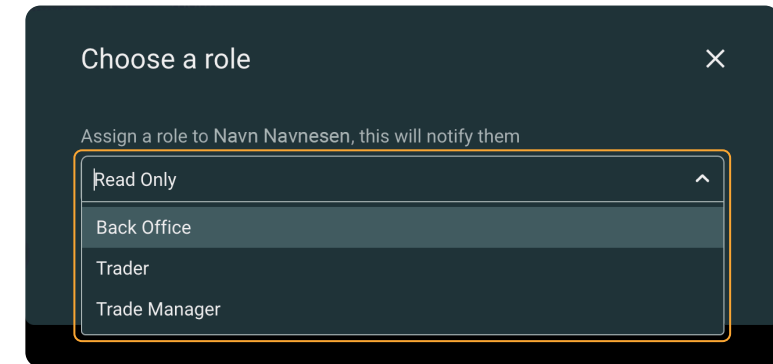
Trade confirmation, connect with counterparties, manage requests, edit company details, administrate users and roles.

### Read only

See prices on screen and Marketplace members.

## Content

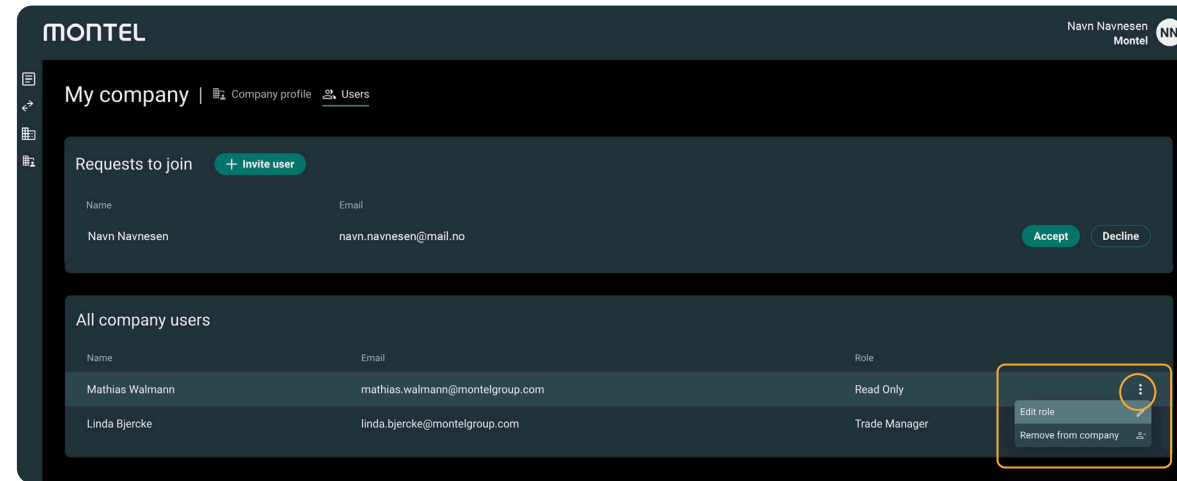
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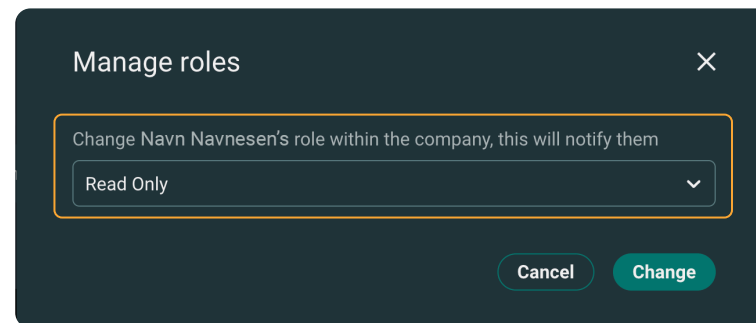
Choose role and click "Assign"

# Manage company users

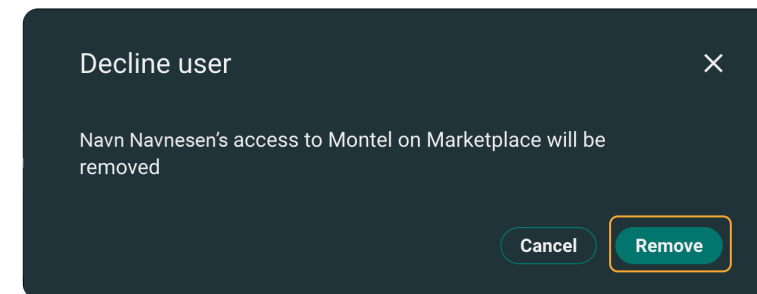
## Edit role or remove user



Edit user role or remove user by clicking on the three dots on the right-hand side of the user field. This opens a popup with either "Manage roles" or "Remove user".



Choose a role from the dropdown list and click "Change".



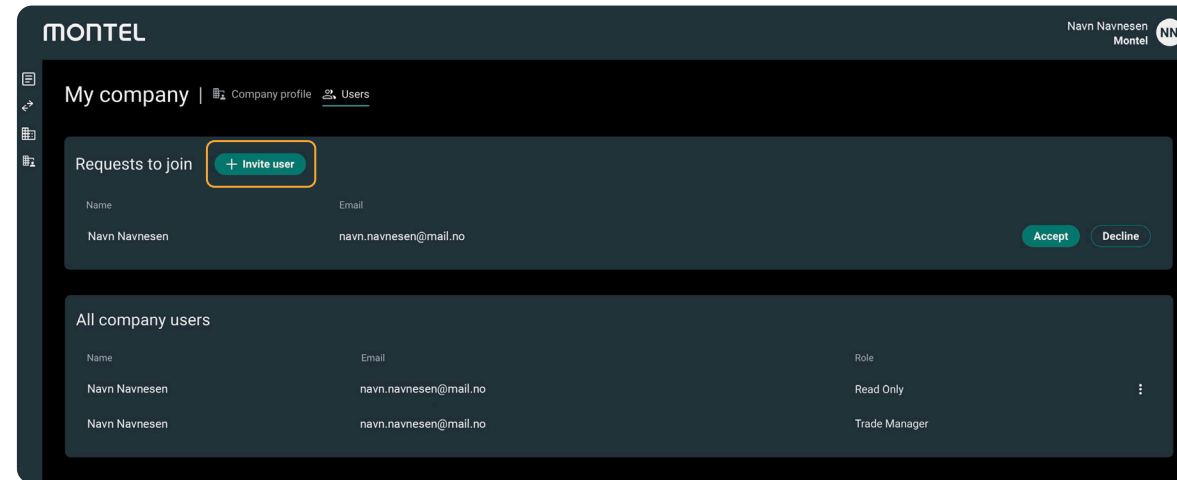
Click "Remove" to remove user from your company.

### Content

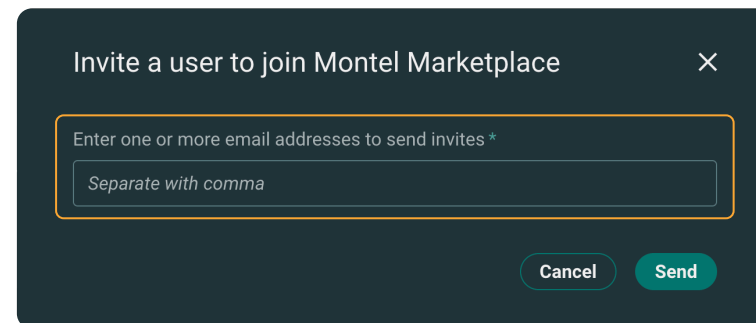
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# Manage company users

## Invite users to join your company



Click “+ Invite user” to invite users to join your company. An email invitation box will then pop up.



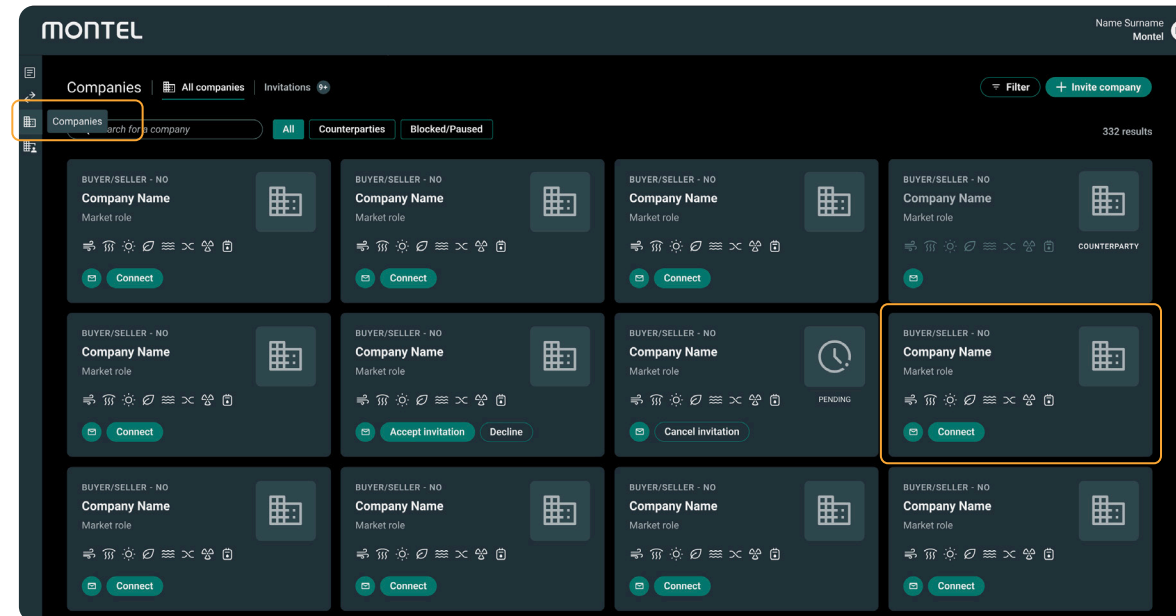
Type in the email address(es) of your choice and click “Send” to send the invitation to a new user. Separate emails by clicking on space.

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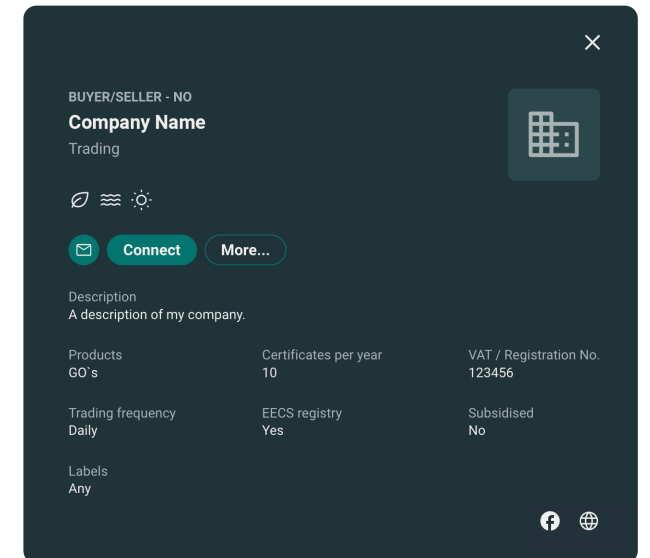
# Companies and counterparties

## View all companies



Click "Companies" to view all companies on the marketplace.

Click on a company card will open a larger company profile card with more information about the company.



On the larger company profile card you can view certain information about the company:

- Company name
- Their position in the market (buyer/seller)
- Technologies they are interested in
- Their origination

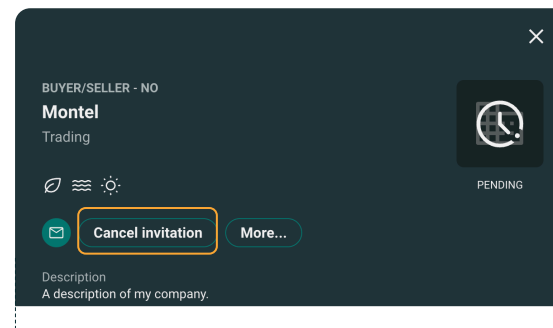
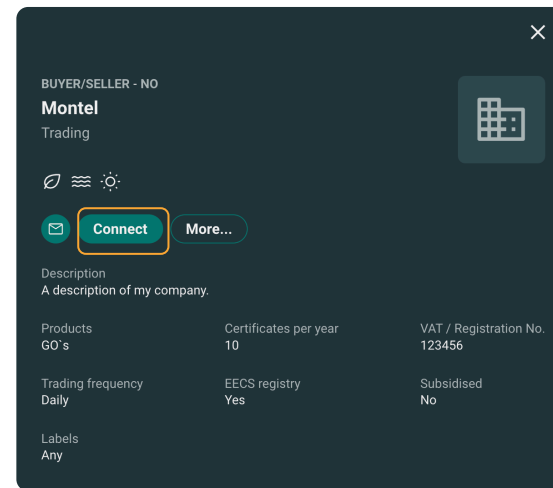
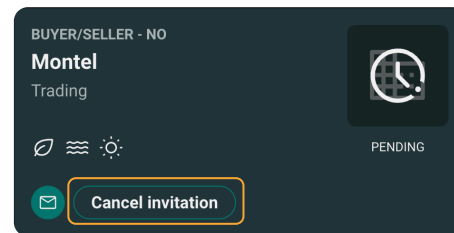
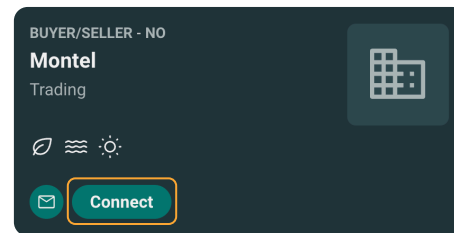
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# Companies and counterparties

## Add a company to your counterparty list

You can send an invitation to connect with a company in two different ways; both from the company card in the company list, and from the detailed company profile card.



### NOTE

When sending a request, the status will change to "Pending" until the company accepts or declines the invitation.

1. Clicking on "Connect" sends an invitation to the selected company.

2. Click "Cancel invitation" to cancel the invitation.

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# Companies and counterparties

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## View counterparty list

The screenshot shows the 'Companies' section of the application. At the top, there are tabs for 'All companies' and 'Invitations 9+'. A search bar is present with the placeholder 'Search for a company'. Below the search bar are filter buttons: 'All', 'Counterparties' (highlighted with an orange box), and 'Blocked/Paused'. The main area displays a grid of six company cards. Each card shows 'BUYER/SELLER - NO', 'Company Name', 'Market role', and a 'COUNTERPARTY' icon. A 'More...' button is visible on each card. A yellow arrow points from the 'More...' button of the third card to a detailed popup window. The popup window shows the same 'Company Name' and 'COUNTERPARTY' icon, along with a 'More...' button. Below this, there is a 'Description' field with the text 'A description of my company.' and a table of company details:

Products	Certificates per year	VAT / Registration No.
GO's	10	123456
Trading frequency	EECS registry	Subsidised
Daily	Yes	No
Labels		
Any		

Two text boxes with arrows provide instructions: 'To view a list of all your counterparties, click quickfilter button "Counterparties".' and 'By clicking on a company card, a popup with company profile card will show and you will see more information about the company.'

# Companies and counterparties

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## Delete a company from your counterparty list

The screenshot shows the 'Companies' section of the Montel Marketplace interface. The 'Counterparties' quickfilter is selected, displaying a grid of company cards. One card is highlighted with a yellow border, and an arrow points to a detailed company profile card. In this profile card, the 'More...' dropdown menu is open, and the 'Remove counterparty' option is highlighted with a yellow border. Below the screenshot, two text boxes provide instructions: the first points to the 'Counterparties' filter, and the second points to the 'Remove counterparty' option in the dropdown menu.

To view a list of all your counterparties, click quickfilter button "Counterparties".

Click on the card of the company that you want to delete. This opens the company profile card.

Click "More" and then select "Remove counterparty" from the dropdown menu.



# Counterparty invitations

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## View all invitations

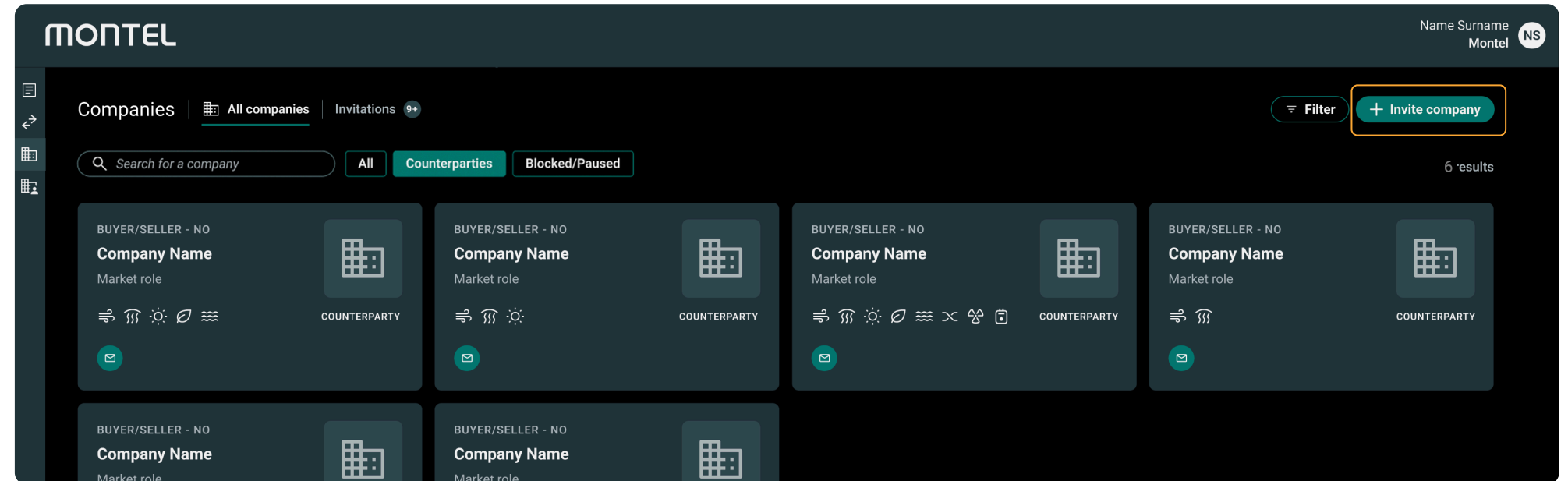
Click "Invitations" to view complete list of all invitations that your company has sent and received.

Click "Accept invitation" to accept the invitation, or click "Decline" to ignore the invitation.

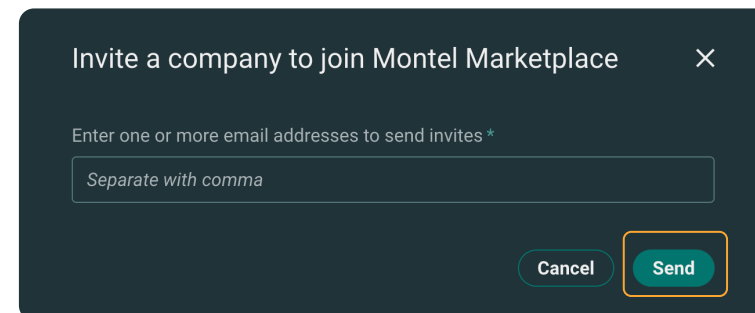
You can also choose to withdraw an invitation you have sent by clicking "Cancel invitation". This will no longer be on the list.

# Counterparty invitations

Invite a company outside to join the Marketplace



The screenshot shows the Montel Marketplace interface. At the top right, the user's name 'Montel' and initials 'NS' are visible. The main section is titled 'Companies' and includes a search bar and filters for 'All companies', 'Counterparties', and 'Blocked/Paused'. A '+ Invite company' button is highlighted with a yellow border. Below the filters, there are six company cards, each displaying 'BUYER/SELLER - NO', 'Company Name', 'Market role', and a 'COUNTERPARTY' icon. A 'Filter' button and '6 results' count are also present.



The dialog box is titled 'Invite a company to join Montel Marketplace'. It contains a text input field with the placeholder text 'Enter one or more email addresses to send invites \*' and 'Separate with comma'. Below the input field are two buttons: 'Cancel' and 'Send', with the 'Send' button highlighted in yellow.

Type in the email address(es) of your choice and click "Send" to send the invitation to a new user. Separate emails by clicking on space.

Click "+ Invite company" to invite companies to join Montel Marketplace. An email invitation box will then pop up.

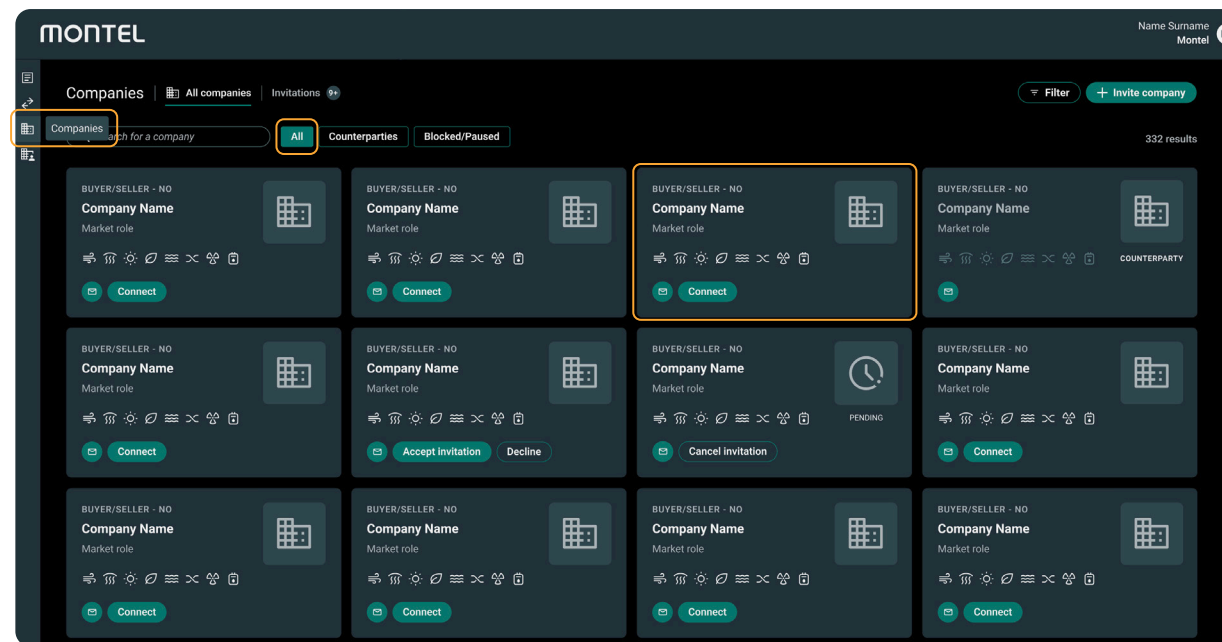
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# Block a company

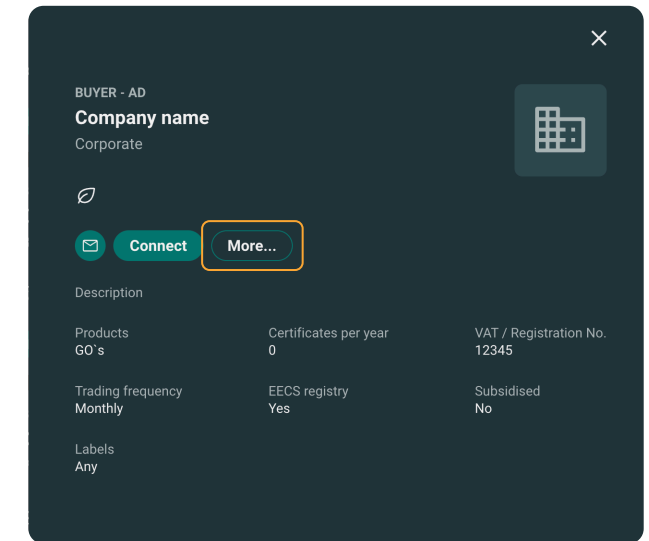
## How to block/unblock a company

Effectively manage your counterparty risk by opting to 'block' companies with which you choose not to trade.



Click "Companies" and view "All" companies.

Click on the card of the company that you want to block. This opens the company profile card (example below).  
Click "More" to see a dropdown menu with option to block the company (see next page).

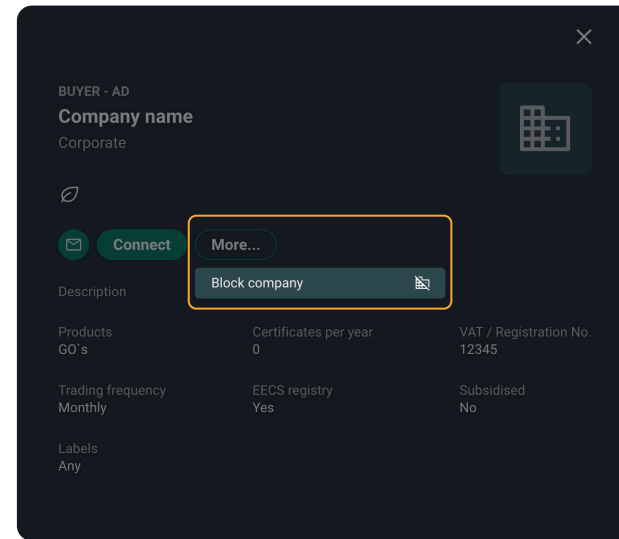


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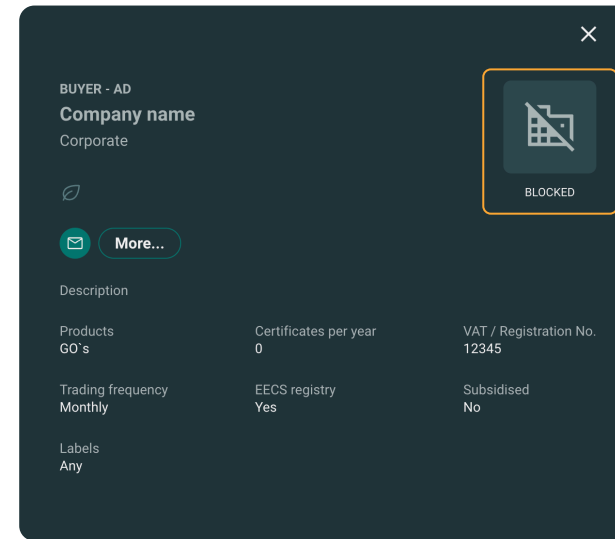
# Block a company

## How to block/unblock a company

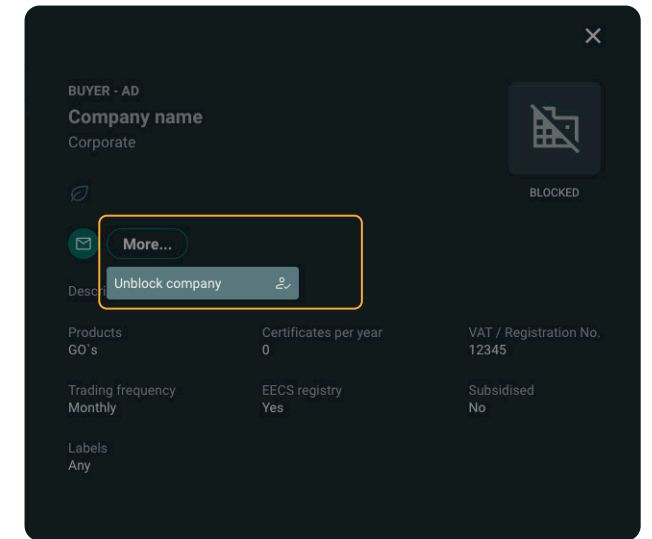


### Block company

Click "More" and select "Block company" from the dropdown menu. By blocking a company, you ensure that this company will not be able to view or trade on your orders.



The status of the company card will be updated to reflect its "blocked" status.



### Unblock company

You have the option to 'Unblock' the company at any given time. Click "More" and select "Unblock company" from the dropdown menu.

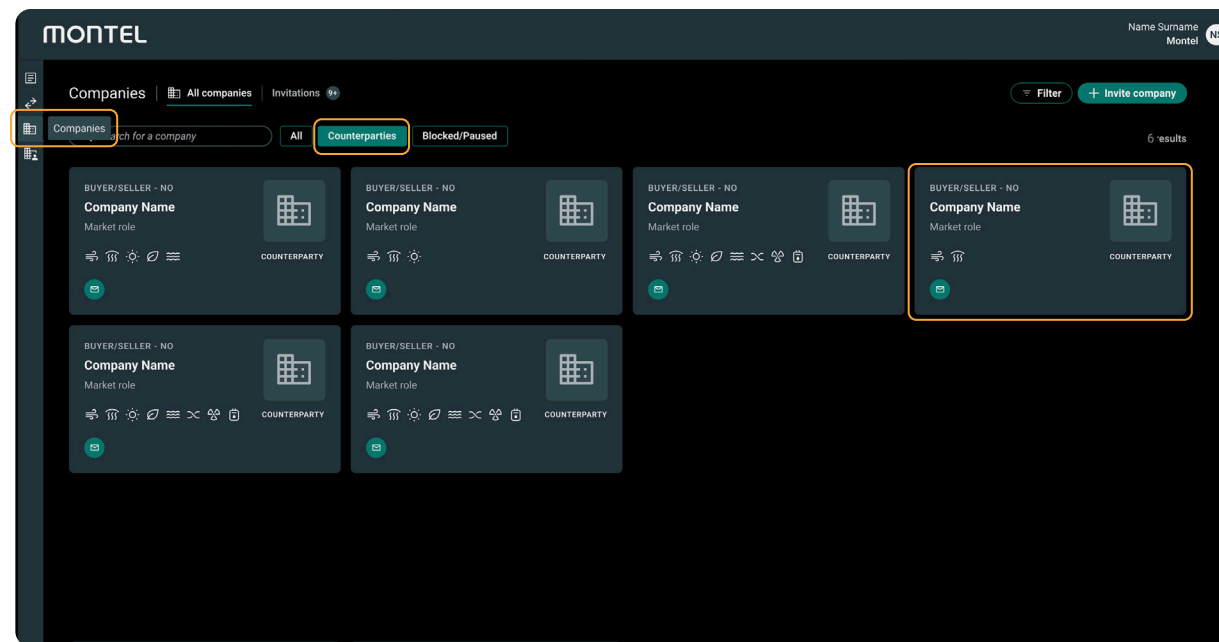
## Content

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# Pause a counterparty

## How to pause/unpause a counterparty

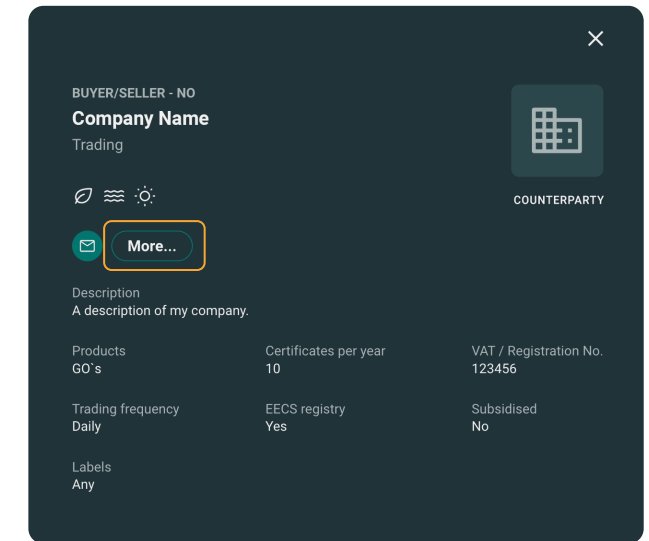
Effectively manage your counterparty risk by opting to 'pause' counterparties with which you choose not to trade.



Click "Companies" and view "Counterparties" list.

Click on the card of the counterparty that you want to pause. This opens the company profile card (please see example below).

Click "More" to see a dropdown menu with option to pause the counterparty (please see next page).

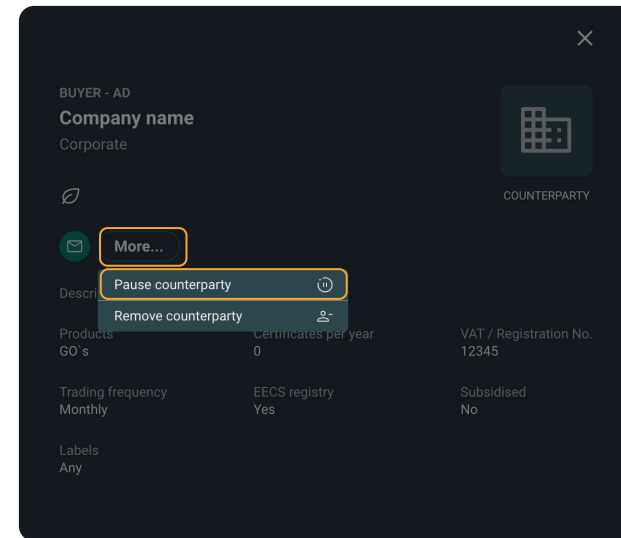


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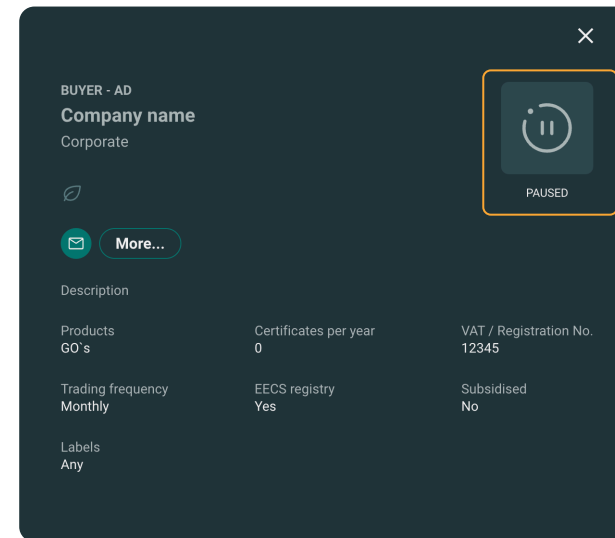
# Pause a counterparty

## How to pause/unpause a counterparty

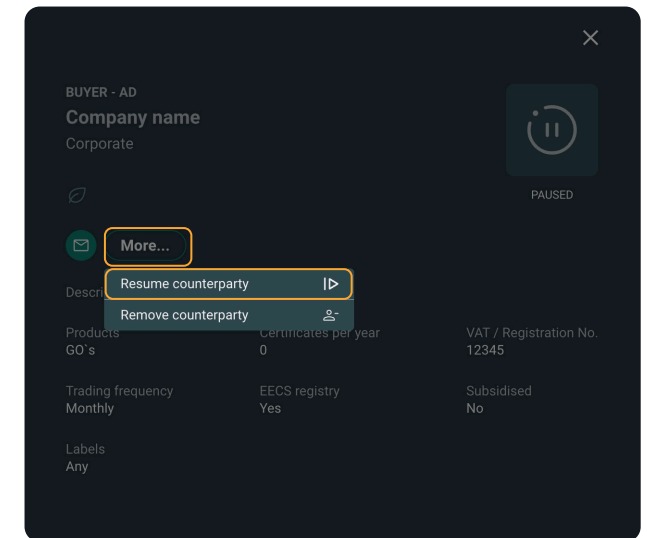


### Pause counterparty

Click "More" and select "Pause counterparty" from the dropdown menu. By pausing a counterparty, you ensure that this company will not be able to view or trade on your orders.



The status of the company card will be updated to reflect its "paused" status.



### Unpause counterparty

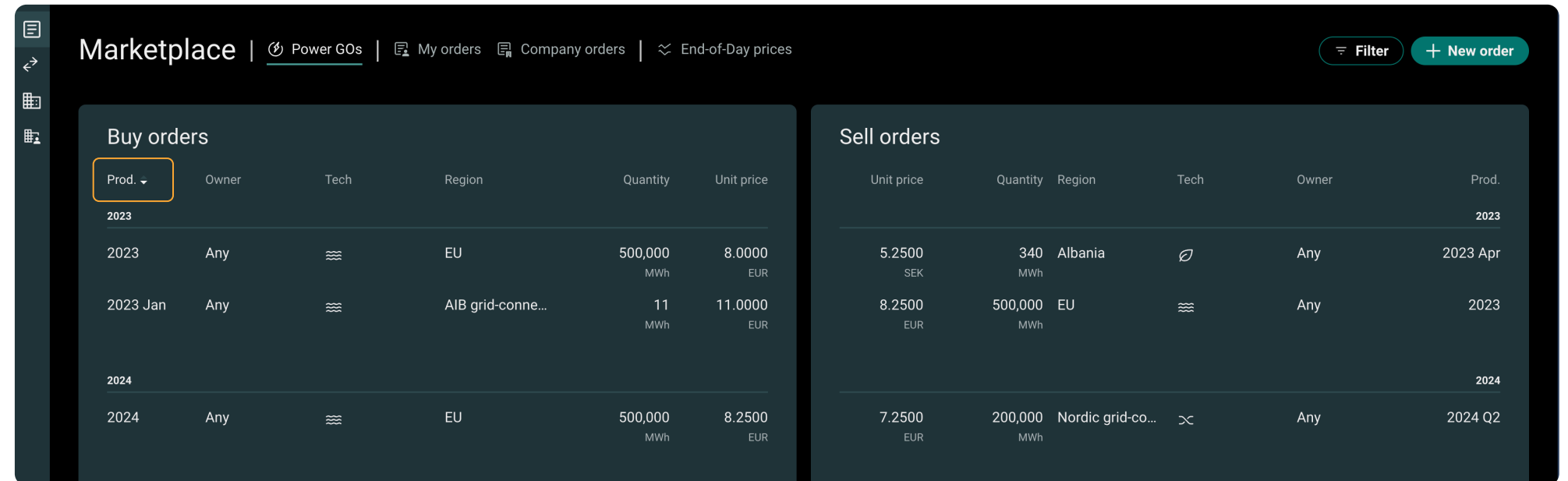
You have the option to 'Unpause' the counterparty at any given time. Click "More" and select "Unpause counterparty" from the dropdown menu.

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# Sort and filter view

## Sort inputs in the table



Marketplace | Power GOs | My orders | Company orders | End-of-Day prices

Filter + New order

Buy orders						Sell orders					
Prod. ↓	Owner	Tech	Region	Quantity	Unit price	Unit price	Quantity	Region	Tech	Owner	Prod.
2023						2023					
2023	Any	⋮	EU	500,000 MWh	8.0000 EUR	5.2500 SEK	340 MWh	Albania	⊘	Any	2023 Apr
2023 Jan	Any	⋮	AIB grid-conne...	11 MWh	11.0000 EUR	8.2500 EUR	500,000 MWh	EU	⋮	Any	2023
2024						2024					
2024	Any	⋮	EU	500,000 MWh	8.2500 EUR	7.2500 EUR	200,000 MWh	Nordic grid-co...	⋈	Any	2024 Q2

To sort by rows, click on your desired input in the table and the list will be sorted by that input.

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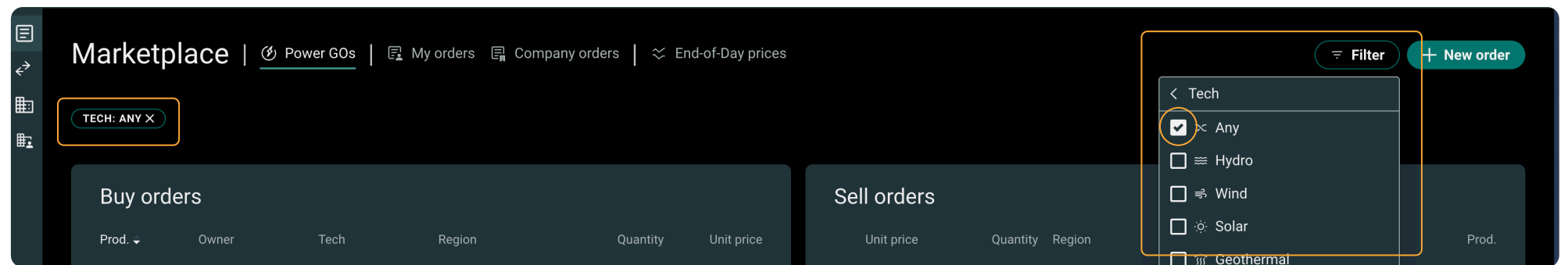
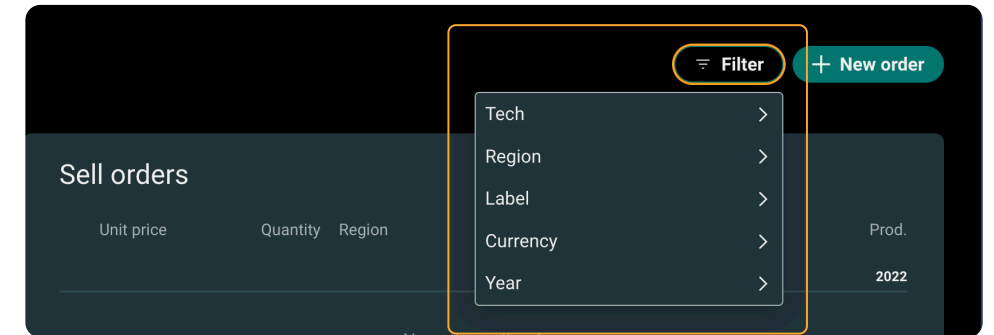
# Sort and filter view

## Filter the view

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The "Filter" button is in the far right corner. Click on the button to show the dropdown menu. Choose the input(s) you would like to filter.



Your filters are saved as you make changes. Filter controls are automatically added to the table header.

To remove filters, uncheck the specific filter or click next to the filter and it will be removed.



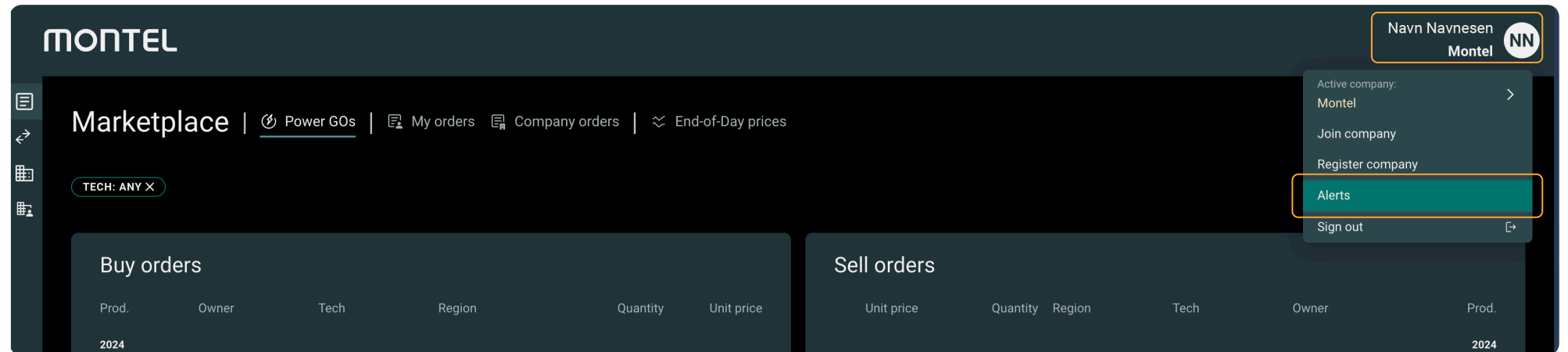
# Alerts

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## How to specify alerts

The alert function makes it easy for you to create specific alerts based on your interests in the GO market.



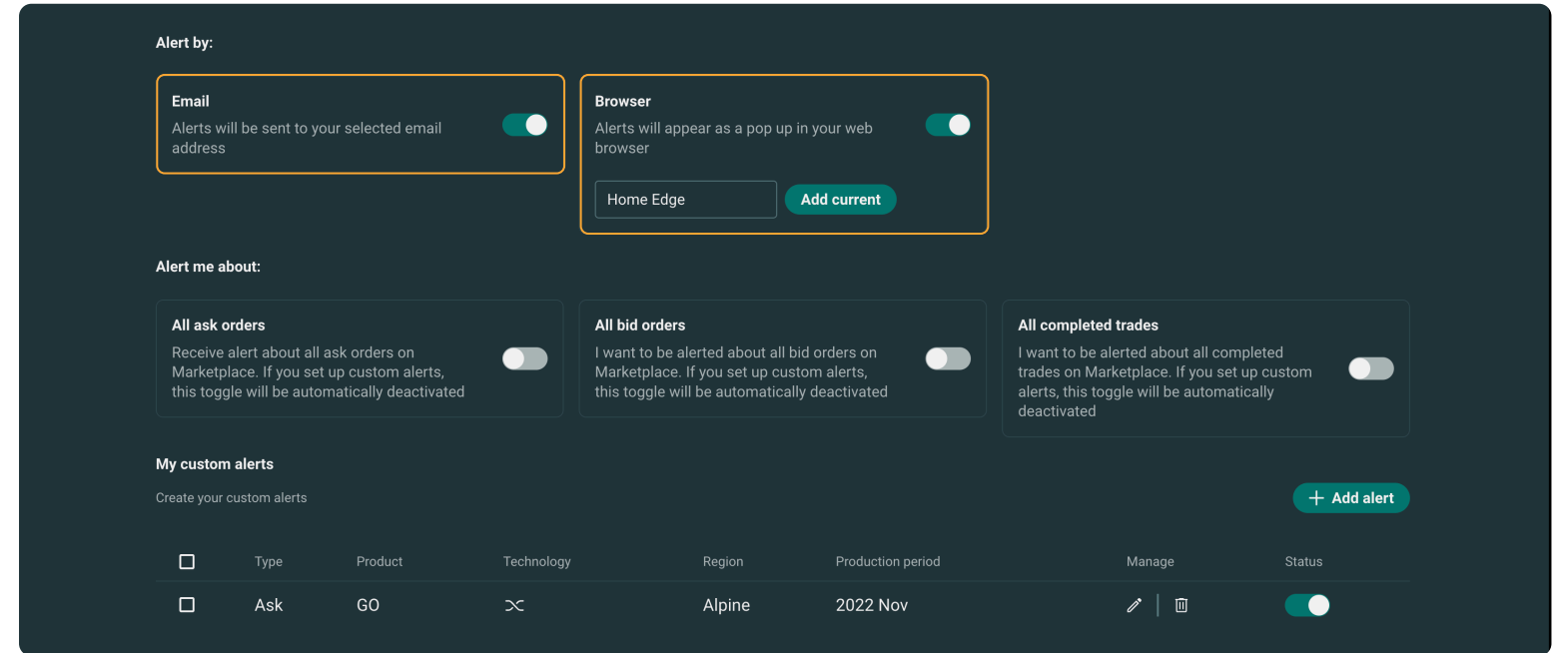
To enter the “Alerts” page, first click on your name or your profile picture and then select “Alerts” from the dropdown menu.

This will take you to “Alert” page where you can specify your alert settings.

# Alerts

## Choose type of notification

**Email**  
Alerts is being sent to your registered email address



The screenshot shows the 'Alerts' configuration page. It is divided into three main sections: 'Alert by:', 'Alert me about:', and 'My custom alerts'.

- Alert by:** This section has two options, both with toggle switches turned on:
  - Email:** Alerts will be sent to your selected email address.
  - Browser:** Alerts will appear as a pop up in your web browser. Below this is a text input field containing 'Home Edge' and a green 'Add current' button.
- Alert me about:** This section has three options, all with toggle switches turned off:
  - All ask orders:** Receive alert about all ask orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
  - All bid orders:** I want to be alerted about all bid orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
  - All completed trades:** I want to be alerted about all completed trades on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
- My custom alerts:** This section includes a '+ Add alert' button and a table of existing alerts.

<input type="checkbox"/>	Type	Product	Technology	Region	Production period	Manage	Status
<input type="checkbox"/>	Ask	GO	∞	Alpine	2022 Nov	✎   🗑️	<input checked="" type="checkbox"/>

**Browser**  
When choosing the browser alert, you will need to add a current location for your browser.  
  
Write a location for your browser e.g. Home Edge and click "Add current".

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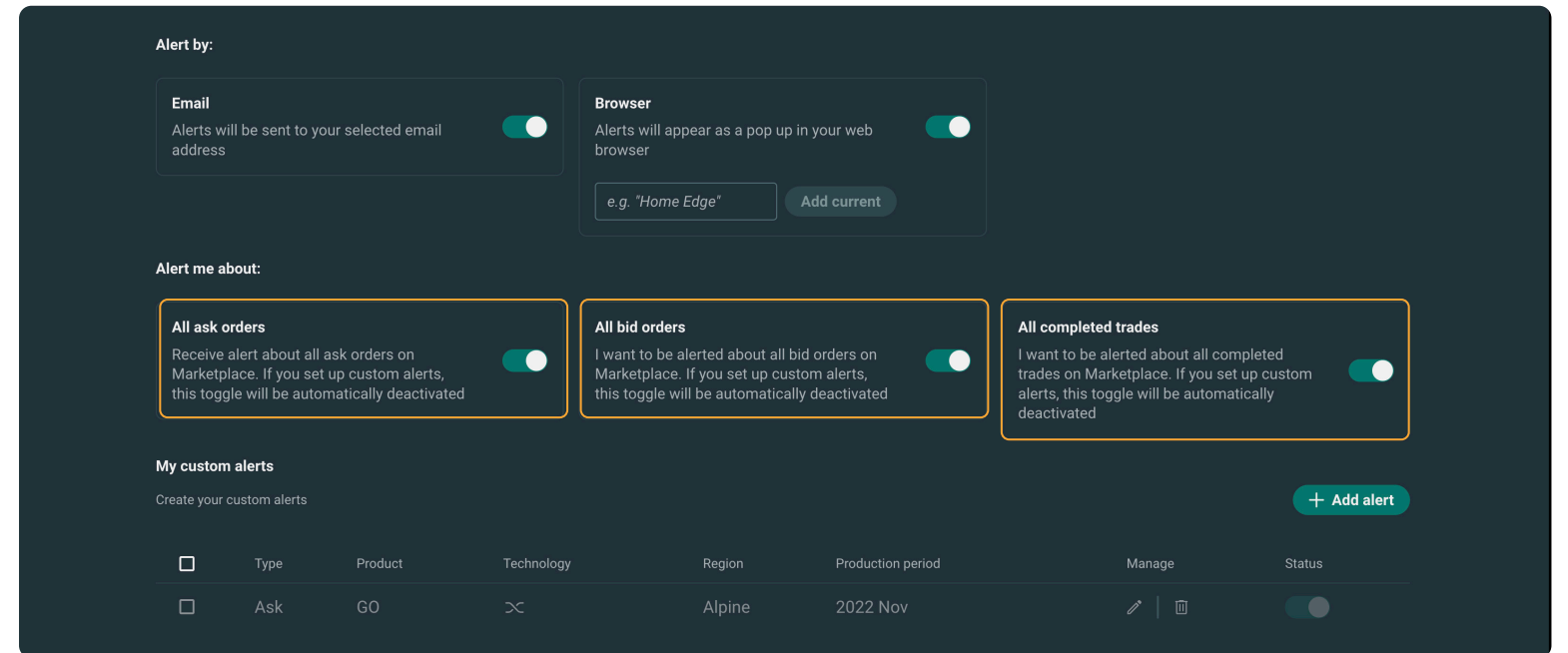
# Alerts

## Alerts on all trades and orders

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**All ask orders**  
The default setting is set to receive alert on all ask orders. You can deactivate this by unticking the toggle.



The screenshot shows the 'Alerts' settings page. It is divided into three main sections:

- Alert by:** Contains two toggle switches: 'Email' (checked) and 'Browser' (checked). Below the 'Browser' toggle is a text input field with 'e.g. "Home Edge"' and an 'Add current' button.
- Alert me about:** Contains three toggle switches: 'All ask orders' (checked), 'All bid orders' (checked), and 'All completed trades' (checked). Each toggle has a descriptive text below it.
- My custom alerts:** Includes a '+ Add alert' button and a table of custom alerts.

<input type="checkbox"/>	Type	Product	Technology	Region	Production period	Manage	Status
<input type="checkbox"/>	Ask	GO	∞	Alpine	2022 Nov	✎   🗑️	<input type="checkbox"/>

**All bid orders**  
The default setting is set to receive alert on all bid orders. You can deactivate this by unticking the toggle.

**All completed trades**  
The default setting is set to receive alert on all completed trades. You can deactivate this by unticking the toggle.

# Custom alerts

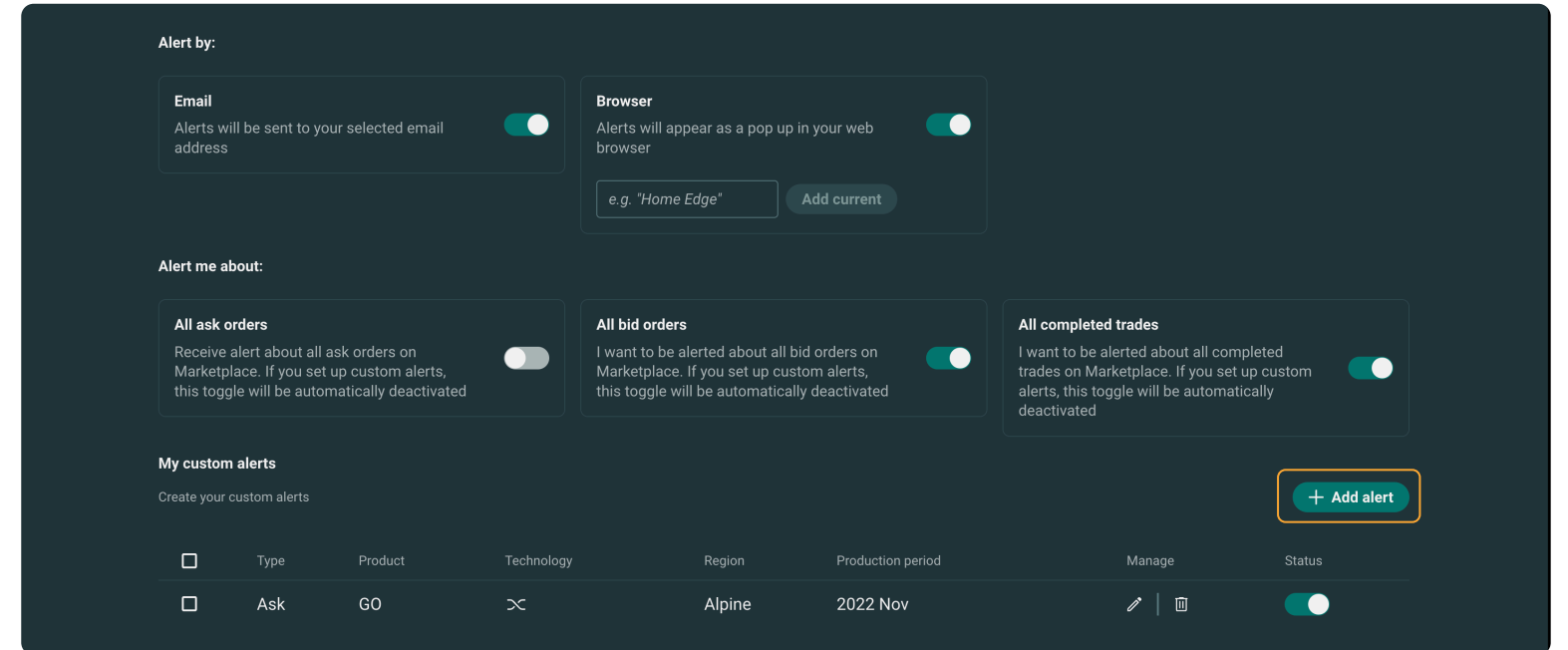
## How to create a custom alert

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### NOTE

Please note this will disable any automatic notifications.



The screenshot shows the 'Alert by' section with 'Email' and 'Browser' toggles turned on. The 'Alert me about' section has 'All ask orders' and 'All bid orders' toggles turned off, and 'All completed trades' turned on. The 'My custom alerts' table has one row with a '+ Add alert' button highlighted.

**Alert by:**

- Email:** Alerts will be sent to your selected email address.
- Browser:** Alerts will appear as a pop up in your web browser.

**Alert me about:**

- All ask orders:** Receive alert about all ask orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
- All bid orders:** I want to be alerted about all bid orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
- All completed trades:** I want to be alerted about all completed trades on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.

**My custom alerts**

Create your custom alerts + Add alert

<input type="checkbox"/>	Type	Product	Technology	Region	Production period	Manage	Status
<input type="checkbox"/>	Ask	GO	∞	Alpine	2022 Nov	✎   🗑️	<input checked="" type="checkbox"/>

In order to create a custom alert, click on the "+ Add alert" button. A pop-up will open where you can customise your alert. Please see next page for more information.

# Custom alerts

## How to create a custom alert

Follow the steps below to customise your alert:

Choose type of alert.

Choose your preferred technology.

Choose your preferred region.

Tick the box to include all underlying contracts within a year. For example, when you select year 2023, all monthly, quarterly and yearly contracts will also be chosen.

New alert
✕

Type \*

Ask
Bid
Trade

Technologies \*

🌿
🌊
⚡
☀️
🌬️
∞
☢️

BIOMASS
GEO
HYDRO
SOLAR
WIND
ANY
NUCLEAR

Region \*

Select...
▼

Production period \* ?

Year
Quarter
Month
Select period ▼

Include all underlying contracts

Cancel
Add alert

Choose your production period, either year, quarter or month.

Click "Add alert" for it to be saved.

### Content

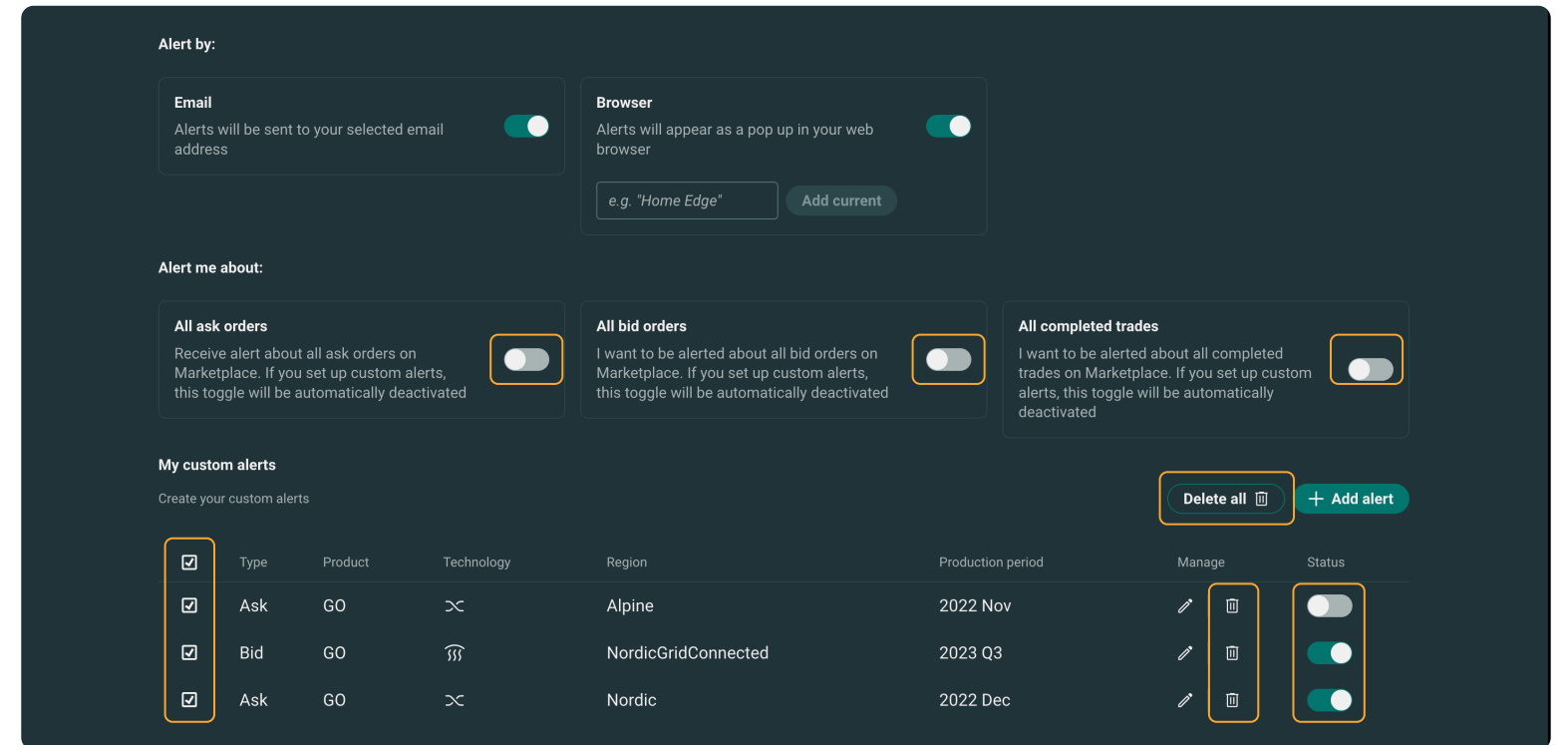
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# Custom alerts

## Manage your customised alerts

Your customised alerts can be found on the “Alerts” page. From here you can edit, activate/deactivate or delete alerts.

If the toggle is ticked, you will receive all notifications from your alerts. If the toggle is unticked, you can choose which alerts you want to receive as well as edit and/or delete your alerts.



**Alert by:**

- Email:** Alerts will be sent to your selected email address.
- Browser:** Alerts will appear as a pop up in your web browser.  e.g. "Home Edge"

**Alert me about:**

- All ask orders:** Receive alert about all ask orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
- All bid orders:** I want to be alerted about all bid orders on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.
- All completed trades:** I want to be alerted about all completed trades on Marketplace. If you set up custom alerts, this toggle will be automatically deactivated.

**My custom alerts**

Create your custom alerts

<input checked="" type="checkbox"/>	Type	Product	Technology	Region	Production period	Manage	Status
<input checked="" type="checkbox"/>	Ask	GO	∞	Alpine	2022 Nov	<input type="button" value="edit"/> <input type="button" value="trash"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Bid	GO	∞	NordicGridConnected	2023 Q3	<input type="button" value="edit"/> <input type="button" value="trash"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Ask	GO	∞	Nordic	2022 Dec	<input type="button" value="edit"/> <input type="button" value="trash"/>	<input checked="" type="checkbox"/>

You can delete multiple alerts at once by ticking the boxes then click on the “Delete” button, or delete only one by clicking on the trashcan icon.

You can activate or deactivate an alert by clicking on the toggle in the “Status” column.


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# Custom alerts

## Edit your alerts

**My custom alerts**  
Create your custom alerts

Delete all  + Add alert

<input checked="" type="checkbox"/>	Type	Product	Technology	Region	Production period	Manage	Status
<input checked="" type="checkbox"/>	Ask	GO	∞	Alpine	2022 Nov	 	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Bid	GO	⌘	NordicGridConnected	2023 Q3	 	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Ask	GO	∞	Nordic	2022 Dec	 	<input checked="" type="checkbox"/>

To edit an alert, click on the pen icon and a popup will show.

**NOTE**








Click "Update alert" in order for your new requirements to be saved.

**Edit alert** ✕

Type \*

Ask **Bid** Trade

Technologies \*

BIOMASS **GEO** HYDRO SOLAR WIND ANY NUCLEAR

Region \* ⓘ

Nordic grid-connected

Production period \* ⓘ

Year **Quarter** Month Q3 2023

Include all underlying contracts

Cancel **Update alert**

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